

**KEYES UNION ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES
NOTICE OF REGULAR BOARD MEETING
Wednesday, October 8, 2014
Closed Session – 5:30 p.m.
Regular Session – 6:00 p.m.**

A regular meeting of the Keyes Union Elementary School District Board of Trustees:

1. OPENING

- 1.1. **Call to Order** – The meeting was called to order by Jeff Reed, President, at 5:31 p.m. at Keyes Elementary School Cafeteria.
- 1.2. **Roll Call** – A quorum was established and roll was taken.
Present: President, Jeff Reed; Vice-President, Jimmy Emmons Sr.; Clerk, Tammy Suarez;
Member, Wesley Greene
Tardy: None
Absent: Member, Bob Edwards
Others Present on Roster: Cynthia Schaefer, Superintendent; Timothy Torres Mofhitz, Principal;
John Stuart, Principal; Rusty Wynn, Principal; Cyndi McDaniel, Curriculum/Instructional Support
Coordinator; Michelle Christiansen, CBO; Marilyn Palmer, Recorder.
Others Present: Jorge Pulido, Gadnela Omelas, Tamara McClintick, Denise Moran, Gabriel
Tellez, Yudy Pulido, Cheryl Welch, Shirley Buell, Kari Souza, Chris Reynolds, Ron Holcomb,
Carolyn Stewart, Maribel Urena.

2. INVITATION TO ADDRESS THE BOARD OF TRUSTEES ON CLOSED SESSION ITEMS

As provided by law, the Board of Trustees may request to meet in Closed Session for consideration of personnel qualifications, possible or pending litigation, employee grievance, student discipline or employee organization items which are timely.

Motion by Jimmy Emmons, Sr., Seconded by Tammy Suarez to go into Closed Session at 5:32 p.m.

Vote: Bob Edwards – Absent; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes;
Wesley Greene - Yes

3. CLOSED SESSION

- 3.1. **Negotiations Update with District Chief Negotiator** – By Cynthia Schaefer
- 3.2. **Possible Legal Litigation (2)** – By Cynthia Schaefer

Motion by Wesley Greene, Seconded by Jimmy Emmons, Sr. to come out of Closed Session at 5:58 p.m.

Vote: Bob Edwards – Absent; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes;
Wesley Greene - Yes

4. BOARD REPORTS OUT CLOSED SESSION ITEMS AND APPROVAL/AMENDMENT OF AGENDA

- 4.1. **Report Closed Session Items** – No Action taken in Closed Session
- 4.2. **Approval/Amendment of Agenda**

Motion by Tammy Suarez, Seconded by Jimmy Emmons, Sr. to revise item 10.1 Personnel Actions; revise item 10.6 to include updated Preschool Salary Schedule; and correct item 10.8 to state Approval to Accept Initial Proposal by District to KTA (not KTL) for the 2014-15 school year.

Vote: Bob Edwards – Absent; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes; Wesley Greene - Yes

5. FLAG SALUTE

5.1 Flag Salute and Recognition of Keyes Elementary School Students – By Timothy Torres Mofhitz

6. INVITATION TO ADDRESS THE BOARD OF TRUSTEES on any items listed or not listed on agenda

This item is placed on the Agenda so that members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to 5 minute per person and 20 minutes for all comments. The Board of Trustees is prohibited from discussing or acting upon matters not on the agenda. Anyone wishing to speak to the Board of Trustees is requested to fill out a form “Request to Address the Board” located at the back of the boardroom. Please submit the form to the Executive Assistant to the Superintendent.

6.1 Invitation to Address the Board of Trustees on any item listed or not listed on the agenda

- Chris Reynolds addressed the board regarding the transgender law.

7. ANNOUNCEMENTS

7.1 Progress Reports Sent Home for Keyes Elementary and Spratling Middle Schools– Friday, October 10, 2014

7.2 Keyes Community Cleanup – Saturday, October 18, 2014 from 8:00 to 9:30 a.m.

7.3 Keyes to Learning Charter School Parent Conferences for CORE Academy (Grades K-6) – School dismissed at 12:00 p.m. Tuesday, October 21 through Thursday, October 23, 2014

7.4 Fall into Books Festival at KTL CORE Academy (Grades K-6) – Thursday, October 30, 2014 from 5 to 7 p.m.

7.5 Red Ribbon Week for KUSD Schools – Monday, October 27 through Friday, October 31, 2014

7.6 Keyes Elementary School Pumpkin Run and Family BBQ – Friday, October 31, 2014

7.7 Keyes Elementary School Pastries with the Principal – Wednesday, November 5, 2014 at 8:30 a.m.

7.8 Trimester Ends – Friday, November 7, 2014

7.9 Veteran’s Day – No School - Tuesday, November 11, 2014

7.10 Site Visitation by Members Wesley Greene and Jeff Reed with Superintendent – Wednesday, December 3, 2014

7.11 Site Visitation by Board Members Tammy Suarez and Jeff Reed with Superintendent – Tuesday, February 10, 2015

8. RECOGNITION/PRESENTATION

8.1 Staff Reports

- 8.1.1 Cyndi McDaniel – Success in parents volunteering; Attended LCAP Meeting; Praise to Kelli Estes for doing a great job in the K/1st combo class; ELA training was held at SMS; SMS will be getting smart board training; Thank you to Judy Loux and Andrea Akers for all their help.
- 8.1.2 Timothy Torres Mofhitz – Proud of Staff and students. Thank you to Kelli Estes for being willing to take the K/1st combo class; Thank you to Khush Samra and Lett Rouse for keeping the office running through the move; Denise Moran has been a rock star working with student council; Teachers are signing up for different events for the school year; Had a Character of the Month assembly.
- 8.1.3 John Stuart – Praise to John Maciel for doing so much for SMS including CJSF, yearbooks, county spelling bee, district testing, technology and leadership team; school culture is important and students are starting to play sports during lunch; working with Cyndi McDaniel on Professional Development for SMS.
- 8.1.4 Rusty Wynn – Gave out newsletter from KTL; Welcome to Amada Alvarez as the new HS English Teacher; Thank you to Lisa Garcia for helping with resource; Thank you to KES office for their furniture donation; October 30 will be the Fall into Books festival from 5 to 7 p.m.
- 8.1.5 Tamara McClintick – Read the Head Start 50th Anniversary proclamation approved by SCOE; October 24 everyone will wear red, white and blue for the anniversary; Reviewed performance indicator reports for EHS and RHS; EHS expansion began this week for 8 more students; Parent Officer Elections will be held.
- 8.1.6 Amber Rogers – Amber is the new Healthy Start Coordinator for KUSD; There is a pre-literacy program that 15 children have been attending; There are parent/child play groups; Adult ESL classes; Monthly advisory meetings; Colaboration with head start; Nutrition classes by Stanislaus County; Sierra Vista comes once a month; There are health clinics.
- 8.1.7 Michelle Christiansen – Made a “budget basics presentation and provided a power point presentations.

8.2 **Common Core Update** – By Cynthia Schaefer

9. **CONSENT AGENDA ITEMS**

Actions prepared for Consent Calendar are consistent with adopted and approved policies of the District and are deemed routine in nature. They will be acted upon in one motion without discussion, unless members of the Board request that an item be removed from the Consent Calendar. In that event, it will be taken up in the order indicated on the main agenda.

9.1 **Approval of Minutes**

We request the Board of Trustees approve the minutes for the following:
 - Regular Board Meeting of September 10, 2014

9.2 **Approval of Claims and Payroll**

We request the Board of Trustees approve the Claims and Payroll for the month of September, 2014. These documents have been provided to the Board under separate cover and are available to the public upon request.

9.3 **Approval of Administrative/Management Reports**

We request the Board of Trustees accept the school site and management reports from schools in Keyes Union School District as presented.

9.4 **Approval of Contracts for Keyes Union School District**

9.4.1 Approval of MOU Between Denair Unified School District and KUSD/KTL

- 9.4.2 Approval of Facility Solutions Agreement between Indoor Environmental Services, Inc. (IES) and KUSD/KTL

9.5 **Approval of Fundraiser Events for 2014-15 School Year**

- 9.5.1 Fundraiser events for Keyes Elementary School
- 9.5.2 Fundraiser events for Spratling Middle School
- 9.5.3 Fundraiser events for Keyes to Learning Charter School

9.6 **Approval of EL Master Plan**

We request the Board of Trustees approve the revised EL Master Plan as presented.

9.7 **Approval of Head Start Documents**

- 9.7.1 PIR Performance Indicator Report – Early Head Start
- 9.7.2 PIR Performance Indicator Report – Head Start
- 9.7.3 Regional Head Start Monthly Program Data Summary Report
- 9.7.4 Early Head Start Monthly Program Data Summary Report

9.8 **Approval of Williams Quarterly Report and Facility Inspection for SMS**

We request the Board of Trustees approve the report for July, August, and September, 2014, with no complaints or findings.

Motion by Jimmy Emmons, Sr., Seconded by Tammy Suarez to approve items 9.1 through 9.8 as presented.

Vote: Bob Edwards – Absent; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes; Wesley Greene - Yes

10. **ACTION ITEMS**

10.1 **Approval of Certificated/Classified/Confidential/Management Personnel Actions**

We request the Board of Trustees approve the Personnel Actions listed on the attached document, as presented.

Motion by Tammy Suarez, Seconded by Wesley Greene to approve personnel actions as revised and presented.

Vote: Bob Edwards – Absent; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes; Wesley Greene - Yes

10.2 **Approval of Resolution #14-15-04: Adopting Plans and Specifications for the District Central Office Building Project**

We request the Board of Trustees approve Resolution #14-15-04: Of the Board of Education of the Keyes Union School District Adopting Plans and Specifications for the District Central Office Building Project, to be Constructed under the Lease, Leaseback Process, and Approving other Action Towards Progressing the Project.

Motion by Jimmy Emmons, Sr., Seconded by Tammy Suarez to approve Resolution #14-15-04 as presented.

Vote: Bob Edwards – Absent; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes; Wesley Greene - Yes

10.3 **Approval of Resolution #14-15-05: Approval of Findings for Proposition 39**

We request the board of Trustees approve Resolution #14-15-05: Approval of Findings for Proposition 39, Approval of Facility Solutions Agreement between KUSD “District” for the purpose of construction, installation of energy efficiency measures on selected district site.

Motion by Tammy Suarez, Seconded by Jimmy Emmons, Sr. to approve Resolution #14-15-05 as presented.

Vote: Bob Edwards – Absent; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes; Wesley Greene – Yes

10.4 **Public Hearing – Approval of Revision of 2013-15 Contract Between KTA and KUSD**

The Board President will conduct a Public Hearing to discuss the union ratified revised 2013-15 contract between KTA and KUSD.

Open at: 7:04 p.m.

Closed at: 7:05 p.m.

10.5 **Approval of 2013-15 Contract Between KTA and KUSD**

We have included the union ratified 2013-15 Contract between KTA and KUSD for review and request the Board of Trustees approve as presented.

Motion by Jimmy Emmons, Sr., Seconded by Wesley Greene to approve the 2013-15 Contract between KTA and KUSD as presented.

Vote: Bob Edwards – Absent; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes; Wesley Greene - Yes

10.6 **Approval of Revised Salary Schedules**

10.6.1 Certificated Salary Schedule for 2013-14 School Year

10.6.2 Certificated Stipends 2014-15 Fixed Rate

10.6.3 Certificated Stipends 2014-15 Updated with 2.5% Salary Increase

10.6.4 2014-15 Stipends and Other Pay Rates Applicable in all Job Classifications

Motion by Tammy Suarez, Seconded by Jimmy Emmons to approve revised salary schedules as presented.

Vote: Bob Edwards – Absent; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes; Wesley Greene - Yes

10.7 **Public Hearing – Initial Proposal by District to KTA for the 2014-15 School Year**

The Board President will conduct a Public Hearing and acknowledge receipt of District’s initial proposal to KTA.

Opened at: 7:05 p.m.

Closed at: 7:06 p.m.

10.8 **Approval to Accept Initial Proposal by District to KTA for the 2014-15 School Year**

The District’s initial proposal for the 2014-15 school year to KTA is included. We request the Board of Trustees accept the initial proposal by District for the 2014-15 school year.

Motion by Wesley Greene, Seconded by Tammy Suarez to accept initial proposal by District to KTA for the 2014-15 school year.

Vote: Bob Edwards – Absent; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes; Wesley Greene - Yes

11. REPORTS

11.1 Superintendent's Report – By Cynthia Schaefer

KES School office move is complete. Lett Rouse and Khush Samra are to be commended for their team work during the move; Thank you to Kari Souza and KTA for settling the contract; Jeff Reed and Jimmy Emmons visited each school site; Made a PowerPoint presentation – Leadership Team.

11.2 Board Member Comments

11.2.1 Bob Edwards - Absent

11.2.2 Jimmy Emmons, Sr. – Enjoyed class visitations; Looking forward to fundraisers.

11.2.3 Wesley Greene – Thank you to Michelle Christiansen for the budget presentation; Going to run with the kids on October 31st.

11.2.4 Tammy Suarez – Welcome to Amber Rojas; Thank you to Marilyn Palmer for the quick response regarding the lockdown; Thank you to Michelle Christiansen for the budget presentation.

11.2.5 Jeff Reed - Was touring school when the lockdown happened and in Mr. Murray's class. He did a great job and good job to Tamara McClintick for calling the lockdown. The training works and everyone did a great job.

12. INFORMATION

12.1 Next Board Meeting – A Special Board Meeting will be held on October 22, 2014 at Spratling Middle School Office. Regular Session will begin at 5:30. A Regular Board Meeting will be held on November 12, 2014, at Keyes Elementary School Cafeteria. Closed Session will begin at 5:30 p.m. and Regular Session will begin at 6:00 p.m.

13. ADJOURNMENT

Motion by Tammy Suarez, Seconded by Wesley Greene to close the Regular Board Meeting at 7:22 p.m.

Vote: Bob Edwards – Absent; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes; Wesley Greene - Yes

Prepared by,



Cynthia Schaefer
Secretary to the Board of Trustees