

**KEYES UNION ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES
NOTICE OF REGULAR BOARD MEETING
Wednesday, May 13, 2015
Closed Session – 5:30 p.m.
Regular Session – 6:00 p.m.**

A regular meeting of the Keyes Union Elementary School District Board of Trustees:

1. OPENING

- 1.1. **Call to Order** – The meeting was called to order by Jeff Reed, President, at 5:30 p.m. at Keyes Elementary School Cafeteria.
- 1.2. **Roll Call** – A quorum was established and roll was taken.
Present: President, Jeff Reed; Vice-President, Jimmy Emmons Sr.; Member, Bob Edwards; Member, Wesley Greene
Tardy: None.
Absent: Clerk, Tammy Suarez
Others Present on Roster: Cynthia Schaefer, Superintendent; Timothy Torres Mofhitz, Principal; John Stuart, Principal; Rusty Wynn, Principal; Cyndi McDaniel, Curriculum/Instructional Support Coordinator; Michelle Christiansen, CBO/Business Manager; Marilyn Palmer, Recorder.
Others Present: John Maciel, Vicki Harmon, Audrey Van Lewen, Ana Orega, Merry DeSomma, Annette Steele, Raquel Loza, Yessenia Loza, Julianna Loza, Leticia Mendoza, Leslie Mason, Carolyn Stewart, Jerry Hines, Monica Eavenson, Karla Canizdez, Clarissa Marino, Jill McGinnis, Ray Nobuhata, Lisa Garcia, Eli Pew, Breann Lomeli, Donna Fitzgerald, Matt Murray, Marlene James, Ruth Alberto Emmi Gonzalez, Tamara McClintick.

2. INVITATION TO ADDRESS THE BOARD OF TRUSTEES ON CLOSED SESSION ITEMS

As provided by law, the Board of Trustees may request to meet in Closed Session for consideration of personnel qualifications, possible or pending litigation, employee grievance, student discipline or employee organization items which are timely.

Motion by Jimmy Emmons, Sr., Seconded by Wesley Greene to go into Closed Session at 5:31 p.m.

Vote: Bob Edwards – Yes; Tammy Suarez - Absent; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes; Wesley Greene – Yes

3. CLOSED SESSION

- 3.1 **Negotiations Update with District Chief Negotiator** – By Cynthia Schaefer
- 3.2 **Potential Legal Matter** – By Cynthia Schaefer
- 3.3 **Student Discipline #201415-01** – By Cynthia Schaefer

Motion by Jimmy Emmons, Jr. Seconded by Bob Edwards to come out of Closed Session at 5:56 p.m.

Vote: Bob Edwards – Yes; Tammy Suarez - Absent; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes; Wesley Greene – Yes

4. BOARD REPORTS OUT CLOSED SESSION ITEMS AND APPROVAL/AMENDMENT OF AGENDA

- 4.1 **Report Out Closed Session Items** – No action taken in closed session.
- 4.2 **Approval/Amendment of Agenda**

Motion by Jimmy Emmons, Seconded by Bob Edwards to approve amended agenda with 10.1 updated.

Vote: Bob Edwards – Yes; Tammy Suarez - Absent; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes;
Wesley Greene – Yes

5. FLAG SALUTE

5.1 **Flag Salute and Recognition of Keyes to Learning Charter School Students** – By Rusty Wynn

6. RECOGNITION/PRESENTATION

6.1 **Recognition of Reclassified Fluent English Proficient (RFEP) Students** – By Carolyn Stewart

6.2 **Recognition of School Bell Award Recipient, Ray Nobuhata** - By Joni Valponi

6.3 **Recognition as “Teacher of the Year”, Jill McGinnis** – By Rusty Wynn

6.4 **Recognition as “Teacher of the Year”, Andrea Akers** – By Tim Torres

6.5 **Recognition as “Teacher of the Year”, Lisa Garcia** – By John Stuart

6.6 **Keyes Union School District Board of Trustees Recognize all Staff for Staff Appreciation** – By Cynthia Schaefer

7. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES on any items listed or not listed on agenda**

This item is placed on the Agenda so that members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to 5 minute per person and 20 minutes for all comments. The Board of Trustees is prohibited from discussing or acting upon matters not on the agenda. Anyone wishing to speak to the Board of Trustees is requested to fill out a form “Request to Address the Board” located at the back of the boardroom. Please submit the form to the Executive Assistant to the Superintendent.

7.1 **Invitation to Address the Board of Trustees on any item listed or not listed on the agenda**

7.1.1 Leslie Mason – Shared about the “supper program” for the ASES program.

7.1.2 John Maciel – KTA said thank you for good negotiations.

8. ANNOUNCEMENTS

8.1 **Keyes Elementary School Talent Show/Open House** – May 14, 2015. The talent show will be at 5:30 p.m. and Open House from 6:00 p.m. to 7:00 p.m.

8.2 **Spratling Middle School 6th Grade Outdoor Education** – May 19-22, 2015

8.3 **Memorial Day Holiday** – May 25, 2015

8.4 **Keyes Elementary School Trimester Award Assembly** – May 26, 2015 from 8:30 a.m. to 10:30 a.m. at Keyes Elementary School Cafeteria

8.5 **Spratling Middle School 8th Grade Banquet** – May 26, 2015 from 5:00 to 8:00 p.m. held at SOS Club, Modesto

8.6 **Keyes to Learning Charter School 8th Grade Promotion Ceremony** – May 27, 2015 at 6:00 p.m. held at Turlock Covenant Church

8.7 **Spratling Middle School Promotion Ceremony** – May 27, 2015 from 7:00-8:00 p.m. at SMS Gym

8.8 **Last Day of Students Attending Class at Keyes to Learning Charter School** – May 28, 2015.

- 8.9 **Keyes to Learning Charter School 12th Grade Graduation** – May 28, 2015 at 6:00 p.m. at Turlock Covenant Church
- 8.10 **Keyes Elementary School Mile Madness** – May 29, 2015
- 8.11 **Last Day of School for All Schools – Early Dismissal for Students at Keyes Elementary School and Spratling Middle School** - May 29, 2015
- 8.12 **7 Habits Training for All KES and SMS Staff (Board Members Invited to Attend)** – June 2-3, 2015 from 8:00 a.m. to 4:00 p.m. at KES Gym
- 8.13 **Launching Leadership – All KES/SMS Teachers, Paraprofessionals, and Administrators** – June 4, 2015 from 8:00 a.m. to 4:00 p.m. at KES Gym

9. **CONSENT AGENDA ITEMS**

Actions prepared for Consent Calendar are consistent with adopted and approved policies of the District and are deemed routine in nature. They will be acted upon in one motion without discussion, unless members of the Board request that an item be removed from the Consent Calendar. In that event, it will be taken up in the order indicated on the main agenda.

9.1 **Approval of Minutes**

We request the Board of Trustees approve the minutes for the following:
 - Regular Board Meeting of April 15, 2015

9.2 **Approval of Claims and Payroll**

We request the Board of Trustees approve the Claims and Payroll for the month of April, 2015. These documents have been provided to the Board under separate cover and are available to the public upon request.

9.3 **Approval of Administrative/Management Reports**

We request the Board of Trustees accept the school site and management reports from schools in Keyes Union School District as presented.

9.4 **Approval of Head Start Documents**

- 9.4.1 Keyes Head Start Priority Enrollment Policy
- 9.4.2 Community Assessment Update 2014-15
- 9.4.3 Program Services Plans and Keyes Priority Enrollment Policy

9.5 **Approval of Contracts for 2015-16 School Year for Keyes School District**

- 9.5.1 Matson Alarm Company Service Agreement for 2015-16 school year (KTL)
- 9.5.2 Turlock Covenant Church Facilities Agreement for 2015-16 school year (KTL)
- 9.5.3 Contract with Data Path, Inc. and KUSD for 2015-16 school year
- 9.5.4 Contract with Interim Healthcare and KUSD for 2015-16 school year
- 9.5.5 Contract with Forge Integration and KUSD for 2015-16 school year

9.6 **Approval of Surplus List for Keyes Union School District**

We request the Board of Trustees approve the surplus list for items for Keyes Union School District as presented.

9.7 **Approval of Resolution for Keyes Union School District**

9.7.1 Resolution #15-16-08: Urging the Use of People-First Language for Students with Disabilities

9.8 **Approval of Donation from Arrowhead Club**

We request the Board of Trustees accept a donation of \$659.81 for a bowling equipment grant for Keyes Elementary School.

Motion to approve items 9.1 through 9.8 by Jimmy Emmons, Sr., Seconded by Wesley Greene to approve as presented.

Vote: Bob Edwards – Yes; Tammy Suarez - Absent; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes;
Wesley Greene – Yes

10. **ACTION ITEMS**

10.1 **Approval of Certificated/Classified/Confidential/Management Personnel Actions**

We request the Board of Trustees approve the Personnel Actions listed on the attached document, as presented.

Motion by Wesley Greene, Seconded by Bob Edwards to approve personnel actions as revised.

Vote: Bob Edwards – Yes; Tammy Suarez - Absent; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes;
Wesley Greene – Yes

10.2 **Approval of Declaration of Need for Fully Qualified Educators**

Annually, KUSD is required to complete the Declaration of Need for Fully Qualified Educators for the school year. We request the Board of Trustees approve the declaration for the 2015-16 school year as presented.

Motion by Bob Edwards, Seconded by Jimmy Emmons, Sr. to approve Declaration of Need for Fully Qualified Educators as presented.

Vote: Bob Edwards – Yes; Tammy Suarez - Absent; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes;
Wesley Greene – Yes

10.3 **First Reading of Math Textbook Adoption**

The Elementary School Math Textbook Adoption Committee recommend the adoption of the following textbooks for the 2015-16 school year. The books are on display at Keyes Elementary School. We request the Board of Trustees conduct a first reading as presented.

10.3.1 Grades K-5: *California GO Math!* Houghton Mifflin Harcourt Publishing Company

10.4 **Public Hearing – Approval of Revision to 2013-15 Contract Between KTA and KUSD**

The Board President will conduct a Public Hearing to discuss the union ratified revised 2012-15 contract between KTA and KUSD.

Opened at: 6:57 p.m. Closed at: 6:58 p.m.

10.5 **Approval of 2013-15 Contract Between KTA and KUSD**

We have included the union ratified 2013-15 contract between KTA and KUSD for review and request the Board of Trustees approve as presented.

Motion by Jimmy Emmons, Sr., Seconded by Wesley Greene to approve 2013-15 contract between KTA and KUSD as presented.

Vote: Bob Edwards – Yes; Tammy Suarez - Absent; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes; Wesley Greene – Yes

10.6 **Approval of Revised Salary Schedules for the 2014-15 School Year**

10.6.1 KUSD Certificated Management Salary Schedule

10.6.2 KUSD Classified Management Salary Schedule

10.6.3 KUSD Confidential Salary Schedule

Motion by Wesley Greene, Seconded by Bob Edwards to approve revised salary schedules for the 2014-15 school year as presented.

Vote: Bob Edwards – Yes; Tammy Suarez - Absent; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes; Wesley Greene – Yes

11. **REPORTS**

11.1 **Superintendent's Report** – By Cynthia Schaefer

Thank you to all staff for every for all you do for the school district; Thank you to the business office making arrangements for retro pay to be processed by the May payroll; LCAP update give; 2 new portables at the SMS site; Room 44 can be removed at KES; Thank you to CSEA and KTA for good negotiations; We are in the last 2 weeks of school and everyone is very busy.

11.2 **Board Member Comments**

11.2.1 Bob Edwards – Thank you to our teachers, staff and administrators.

11.2.2 Jimmy Emmons, Sr. – Thank you to Rusty Wynn and a great job on the Jr/Sr Banquet.

11.2.3 Wesley Greene – Overwhelmed by high attendance at board meeting.

11.2.4 Tammy Suarez – Absent.

11.2.5 Jeff Reed – Great KTL banquet; Great Smarter Than...Event; Great SMS open house; Appreciate all teachers and staff; Great School Bell Awards; Thanks to Khush and Lett for a great basketball program.

12. **INFORMATION**

12.1 **Next Board Meeting** –A Regular Board Meeting will be held on June 17, 2015 at Keyes Elementary School Cafeteria. Closed Session will begin at 5:30 p.m. and Regular Session will begin at 6:00 p.m. In addition, a Special Board Meeting will be held on June 24, 2015.

13. **ADJOURNMENT**

Motion by Bob Edwards, Seconded by Jimmy Emmons, Sr. to close the Regular Board Meeting at 7:08 p.m.

Vote: Bob Edwards – Yes; Tammy Suarez - Absent; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes; Wesley Greene – Yes

Prepared by,



Cynthia Schaefer
Secretary to the Board of Trustees