

**KEYES UNION ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES
NOTICE OF SPECIAL BOARD MEETING
Wednesday, June 24, 2015
Closed Session – 5:30 p.m.
Regular Session – 6:00 p.m.**

A regular meeting of the Keyes Union Elementary School District Board of Trustees:

1. OPENING

- 1.1. **Call to Order** – The meeting was called to order by Jeff Reed, President, at 5:30 p.m. at Keyes Elementary School Cafeteria.
- 1.2. **Roll Call** – A quorum was established and roll was taken.
Present: President, Jeff Reed; Vice-President, Jimmy Emmons Sr.; Member, Bob Edwards; Member, Wesley Greene; Clerk, Tammy Suarez
Tardy: None.
Absent: None.
Others Present on Roster: Cynthia Schaefer, Superintendent; Timothy Torres Mofhitz, Principal; John Stuart, Principal; Rusty Wynn, Principal; Cyndi McDaniel, Curriculum/Instructional Support Coordinator; Michelle Christiansen, CBO/Business Manager; Marilyn Palmer, Recorder.
Others Present: Carolyn Stewart

2. INVITATION TO ADDRESS THE BOARD OF TRUSTEES ON CLOSED SESSION ITEMS

As provided by law, the Board of Trustees may request to meet in Closed Session for consideration of personnel qualifications, possible or pending litigation, employee grievance, student discipline or employee organization items which are timely.

Motion by Jimmy Emmons, Seconded by Wesley Greene to go into Closed Session at 5:30 p.m.

Vote: Bob Edwards -Yes; Tammy Suarez - Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes;
Wesley Greene – Yes

3. CLOSED SESSION

- 3.1 **Negotiations Update with District Chief Negotiator** – By Cynthia Schaefer
- 3.2 **Public Employee Discipline/Dismissal/Release** – By Cynthia Schaefer
- 3.3 **Superintendent’s Evaluation** – By Jeff Reed

Motion by Bob Edwards, Seconded by Tammy Suarez to come out of Closed Session at 6:30 p.m.

Vote: Bob Edwards -Yes; Tammy Suarez - Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes;
Wesley Greene – Yes

4. BOARD REPORTS OUT CLOSED SESSION ITEMS AND APPROVAL/AMENDMENT OF AGENDA

- 4.1 **Report Out Closed Session Items**
- 4.2 **Approval/Amendment of Agenda**

Motion by Jimmy Emmons, Sr., Seconded by Wesley Greene to approve agenda amended item 8.1 as presented.

Vote: Bob Edwards -Yes; Tammy Suarez - Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes;
Wesley Greene – Yes

5. FLAG SALUTE

5.1 **Flag Salute** – By Jeff Reed

6. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES on any items listed or not listed on agenda**

This item is placed on the Agenda so that members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to 5 minute per person and 20 minutes for all comments. The Board of Trustees is prohibited from discussing or acting upon matters not on the agenda. Anyone wishing to speak to the Board of Trustees is requested to fill out a form "Request to Address the Board" located at the back of the boardroom. Please submit the form to the Executive Assistant to the Superintendent.

6.1 **Invitation to Address the Board of Trustees on any item listed or not listed on the agenda**

7. CONSENT ITEMS

7.1 **Approval of Contracts for 2015-16 School Year for Keyes School District**

- 7.1.1 Approval of contract with SCOE for SARB Contract for the 2015-16 school year
- 7.1.2 Approval of contract with SJCOE for Instructional Rounds for the 2015-16 school year
- 7.1.3 Approval of Agreement with Stanislaus County for Joint Use of Portable Building for Keyes Branch Library through June 30, 2020.

7.2 **Approval of DLAC Report**

We request the Board of Trustees approve the DLAC Report as presented.

7.3 **Approval to Contract for Two Relocatables at Spratling Middle School**

Previously the Board of Trustees approved the California Uniform Public Construction Cost Accounting Act (CUPCCAA) for projects for KUSD. We request the Board of Trustees approve to contract for two relocatables at Spratling Middle School as previously approved. The project will be less than the limit established by the CUPCCAA guidelines.

7.4 **Approval of Board Resolution for Keyes Union School District**

7.4.1: Resolution #14-15-12: Regarding the Education Protection Account

Motion by Tammy Suarez, Seconded by Bob Edwards to approve items 7.1 through 7.4 as presented.

Vote: Bob Edwards -Yes; Tammy Suarez - Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes;
Wesley Greene – Yes

8. ACTION ITEMS

8.1 **Approval of Certificated/Classified/Confidential/Management Personnel Actions**

We request the Board of Trustees approve the Personnel Actions listed on the attached document, as presented.

Motion by Jimmy Emmons, Sr., Seconded by Tammy Suarez to approve updated personnel actions as presented.

Vote: Bob Edwards -Yes; Tammy Suarez - Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes;
Wesley Greene – Yes

8.2 **Approval and Adoption of Local Control and Accountability Plan (LCAP) for Keyes Union School District**

At the Regular Board Meeting of June 17, 2015, the Keyes Union School District Board of Trustees held a public hearing for input for the LCAP for Keyes Union School District. We request the Board of Trustees approve and adopt the LCAP for Keyes Union School District as presented.

Motion by Wesley Greene, Seconded by Bob Edwards to approve LCAP for KUSD as presented.

Vote: Bob Edwards -Yes; Tammy Suarez - Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes; Wesley Greene – Yes

8.3 **Approval and Adoption of Local Control and Accountability Plan (LCAP) for Keyes to Learning Charter School**

At the Regular Board Meeting of June 17, 2015, the Keyes Union School District Board of Trustees held a public hearing for input for the LCAP for Keyes to Learning Charter School. We request the Board of Trustees approve and adopt the LCAP for Keyes to Learning Charter School as presented.

Motion by Bob Edwards, Seconded by Jimmy Emmons, Sr. to approve LCAP for KTL Charter School.

Vote: Bob Edwards -Yes; Tammy Suarez - Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes; Wesley Greene – Yes

8.4 **Approval of Annual Budget for the 2015-16 School Year**

At the Regular Board Meeting of June 17, 2015, the Keyes Union School District Board of Trustees held a public hearing for input to discuss the Annual budget for the 2015-16 School Year. We request the Board of Trustees approve the 2015-16 annual budget and the 2014-15 estimated actual as presented.

Motion by Wesley Greene, Seconded by Bob Edwards to approve annual budget for the 2015-16 school year.

Vote: Bob Edwards -Yes; Tammy Suarez - Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes; Wesley Greene – Yes

8.5 **Approval of 2015-16 Consolidated Application for Funding**

Annually, the Board of Trustees approves the Consolidated Application for Funding. Keyes Union School District is required to review and receive approval of the Application of Funding selections with the Keyes Union School District Board of Trustees. We request the Board approve as presented.

Motion by Wesley Greene, Seconded by Jimmy Emmons, Sr., to approve 2015-16 Consolidated Application for Funding as presented.

Vote: Bob Edwards -Yes; Tammy Suarez - Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes; Wesley Greene – Yes

8.6 **Approval of Revised Board Policies for Keyes Union School District**

8.6.1 BP 3100: Budget

8.6.2 BB 9250: Remuneration, Reimbursement and Other Benefits

Motion by Bob Edwards, Seconded by Tammy Suarez for item 8.6.1 to change wording on BP 3100 to increase reserve funds for KUSD to range between 9 to 10% of budget for economic uncertainties for district.

Vote: Bob Edwards -Yes; Tammy Suarez - Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes; Wesley Greene – Yes

Motion by Jeff Reed, Seconded by Bob Edwards to change wording on BB 9250 to state that if a member does not attend all regular board meetings, he is eligible to receive a percentage of the monthly compensation equal to the percentage of meetings. Allowed absences would include illness, district business and/or hardships.

Vote: Bob Edwards -Yes; Tammy Suarez - Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes;
Wesley Greene – Yes

9. REPORTS

9.1 Superintendent's Report – By Cynthia Schaefer

Thank you to the board members for all they do. Enjoy the month of July.

9.2 Board Member Comments

- 9.2.1 Bob Edwards - None
- 9.2.2 Jimmy Emmons, Sr. – Have a nice July.
- 9.2.3 Wesley Greene – Thank you to the board members.
- 9.2.4 Tammy Suarez – Sad she missed events due to surgeries.
- 9.2.5 Jeff Reed – The superintendent's evaluation was very high.

10. INFORMATION

10.1 Next Board Meeting –There will be no board meeting in July, 2015. A Regular Board Meeting will be held on August 12, 2015, at Keyes Elementary School Cafeteria. Closed Session will begin at 5:30 p.m. and Regular Session will begin at 6:00 p.m.

11. ADJOURNMENT

Motion by Tammy Suarez, Seconded by Jimmy Emmons, Sr. to close the Regular Board Meeting at 7:45 p.m.

Vote: Bob Edwards -Yes; Tammy Suarez - Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes;
Wesley Greene – Yes

Prepared by,



Cynthia Schaefer
Secretary to the Board of Trustees