

**KEYES UNION ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES
NOTICE OF REGULAR BOARD MEETING
Wednesday, February 18, 2015
Closed Session – 5:30 p.m.
Regular Session – 6:00 p.m.**

A regular meeting of the Keyes Union Elementary School District Board of Trustees:

1. OPENING

- 1.1. **Call to Order** – The meeting was called to order by Jeff Reed, President, at 5:30 p.m. at Keyes Elementary School Cafeteria.
- 1.2. **Roll Call** – A quorum was established and roll was taken.
Present: President, Jeff Reed; Member, Bob Edwards; Member, Wesley Greene
Tardy: Clerk, Tammy Suarez (arrived at 5:34 p.m.)
Absent: Vice-President, Jimmy Emmons Sr.
Others Present on Roster: Cynthia Schaefer, Superintendent; Timothy Torres Mofhitz, Principal; John Stuart, Principal; Rusty Wynn, Principal; Cyndi McDaniel, Curriculum/Instructional Support Coordinator; Marilyn Palmer, Recorder.
Others Present: Wilma Richter, Carolyn Stewart, Lauren Hall, Sofia Garza, Vicki Harmon. Carolyn McCombs, Jeff Greener, Aurelia Porras, Khush Samra, Adrian Pena, Mana Mendez.

2. INVITATION TO ADDRESS THE BOARD OF TRUSTEES ON CLOSED SESSION ITEMS

As provided by law, the Board of Trustees may request to meet in Closed Session for consideration of personnel qualifications, possible or pending litigation, employee grievance, student discipline or employee organization items which are timely.

Motion by Wesley Greene, Seconded by Bob Edwards to go into Closed Session at 5:31p.m.

Vote: Bob Edwards - Yes; Tammy Suarez – Absent (arrived late); Jeff Reed – Yes; Jimmy Emmons – Absent; Wesley Greene – Yes

3. CLOSED SESSION

- 3.1. **Negotiations Update with District Chief Negotiator** – By Cynthia Schaefer
- 3.2. **Public Employee Discipline/Dismissal/Release (4)** – By Cynthia Schaefer
- 3.3. **Review Superintendent's Goals** – By Cynthia Schaefer
- 3.4. **Potential Legal Matter** – By Cynthia Schaefer

Motion by Bob Edwards, Seconded by Tammy Suarez to come out of Closed Session at 5:57 p.m.

Vote: Bob Edwards – Yes; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Absent; Wesley Greene - Yes

4. BOARD REPORTS OUT CLOSED SESSION ITEMS AND APPROVAL/AMENDMENT OF AGENDA

4.1. **Report Closed Session Items**

- 4.1.1 The Board voted 4 to 0 (unanimously) to release a probationary classified employee, identified by #14-15-02, effective at the end of the work day on February 27, 2015.

Vote: Bob Edwards – Yes; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Absent; Wesley Greene - Yes

4.1.2 The Board voted 4 to 0 (unanimously) to release a permanent classified employee, identified by #14-15-03, effective at the end of the work day on February 27, 2015.

Vote: Bob Edwards – Yes; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Absent; Wesley Greene - Yes

4.2 **Approval/Amendment of Agenda**

Motion by Tammy Suarez, Seconded by Wesley Greene to approve agenda as amended with 9.4 and 10.1 updated.

Vote: Bob Edwards – Yes; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Absent; Wesley Greene - Yes

5. **FLAG SALUTE**

5.1 **Flag Salute and Recognition of Keyes to Learning Charter School Students** – By Rusty Wynn

6. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES on any items listed or not listed on agenda**

This item is placed on the Agenda so that members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to 5 minute per person and 20 minutes for all comments. The Board of Trustees is prohibited from discussing or acting upon matters not on the agenda. Anyone wishing to speak to the Board of Trustees is requested to fill out a form “Request to Address the Board” located at the back of the boardroom. Please submit the form to the Executive Assistant to the Superintendent.

6.1 **Invitation to Address the Board of Trustees on any item listed or not listed on the agenda**

- Lauren Hall shared information about the Keyes Library with the Board and public.

7. **ANNOUNCEMENTS**

7.1 **First Grade Performance at Keyes Elementary School** - Thursday, February 26, 2015 at 6:30 p.m.

7.2 **Breakfast of Champions at Spratling Middle School** – Friday, February 27, 2015 at 7:00 a.m.

7.3 **Dr. Seuss Night at Keyes Elementary School** - Tuesday, March 3, 2015 from 5:30 to 7:30 p.m.

7.4 **Parent Conferences at Spratling Middle School** – March 2, 3 and 5, 2015

8. **RECOGNITION/PRESENTATION**

8.1 **Recognition of Khush Samra as Classified Employee Making a Difference** – By Cynthia Schaefer

8.2 **SMS Block Schedule and 2 Semester/4 Quarters for 2015-16 School Year Presentation** – By John Stuart

8.3 **Staff Reports**

- 8.3.1 **Cyndi McDaniel** – Accolades to Lett Rouse and Khush Samra for helping so much; Bench mark testing was today; Thank you to the staff for supporting the kindergarten testing; LCAP survey is on website.
- 8.3.2 **Timothy Torres** – Accolades to Cyndi McDaniel for learning bench marks and showing teachers; 3rd grade performance was great; Lots of volunteers for family movie night; Thanks to Cindy Schaefer for helping “tape mouth shut” for the incentive for the kids; 1st grade performance is next week; March 3rd is Dr. Seuss night; March 10 is math night for common core math; intercom system down but available through phone system; chrome books have been tested for wireless; school site council approved to pay for two new paraprofessionals; \$2000 went to donate for student transplant during the change drive and KCRA news reported on student’s needs.
- 8.3.3 **John Stuart** – Accolades to our very positive yard duty staff and students know they are safe adult to talk to; Great staff meeting discussing how we help kids stay motivated; Academically Reading Program a success; 2 days of free counseling per week from CSU Stanislaus; Breakfast of Champions; Ag truck – great visit.
- 8.3.4 **Rusty Wynn** – A family donated three hydrations stations to school; All seniors have passed the high school exit exam. It is National School Choice week; The KTL Petition H was changed due to Ed Code for lottery; Accolades to Jerry Hines for helping with phone system.
- 8.3.5 **Carolyn Stewart** – CELDT scores delivered in December and will be done one more time then LCAP; 92 students would qualify to reclassify; No longer have CST scores; Use bench marks to qualify English Learners; Numbers will be down on reclassification due to new testing.
- 8.3.6 **Wilma Richter** – Extended Day session two completed; two additional paraprofessionals added to help with intervention; AR store in 2nd trimester; kindergarten registration is in about 3 weeks; PTC thank you Tim for being willing to be duct taped to wall to encourage fundraising items; Thank you to Donna Fitzgerald for helping with coupon book fundraiser.

9. **CONSENT AGENDA ITEMS**

Actions prepared for Consent Calendar are consistent with adopted and approved policies of the District and are deemed routine in nature. They will be acted upon in one motion without discussion, unless members of the Board request that an item be removed from the Consent Calendar. In that event, it will be taken up in the order indicated on the main agenda.

9.1 **Approval of Minutes**

We request the Board of Trustees approve the minutes for the following:

- Regular Board Meeting of January 14, 2015
- Special Board Meeting of January 22, 2015

9.2 **Approval of Claims and Payroll**

We request the Board of Trustees approve the Claims and Payroll for the month of January, 2015. These documents have been provided to the Board under separate cover and are available to the public upon request.

9.3 **Approval of Administrative/Management Reports**

We request the Board of Trustees accept the school site and management reports from schools in Keyes Union School District as presented.

9.4 **Approval of Contracts for Keyes Union School District**

- 9.4.1 Contract between Lynda Reece and KUSD
- 9.4.2 Contract between Document Tracking Services and KUSD (Revised)
- 9.4.3 Contract between Franklincovey Client Sales, Inc. and KUSD
- 9.4.4 Contract between Capital Public Finance Group, LLC and KUSD

9.5 **Revision to KTL Petition – Element H: Admission Requirements**

We have included a revised Element H: Admissions Requirements for the KTL Petition. We request the Board of Trustees approve the revisions as presented.

Motion by Tammy Suarez, Seconded by Bob Edwards to approve items 9.1 through 9.5 as presented.

Vote: Bob Edwards – Yes; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Absent; Wesley Greene - Yes

10. **ACTION ITEMS**

10.1 **Approval of Certificated/Classified/Confidential/Management Personnel Actions**

We request the Board of Trustees approve the Personnel Actions listed on the attached document, as presented.

Motion by Wesley Greene, Seconded by Tammy Suarez to approve the personnel actions as revised.

Vote: Bob Edwards – Yes; Tammy Suarez – Yes; Jeff Reed – Abstain; Jimmy Emmons, Sr. – Absent; Wesley Greene - Yes

10.2 **Public Hearing – Initial Proposal by KTA to District for the 2014-15 and 2015-16 School Years**

The Board President will conduct a Public Hearing and acknowledge receipt of KTA’s initial proposal to District.

Opened at: 7:00 p.m. Closed at: 7:01 p.m.

10.3 **Approval to Accept Initial Proposal by KTA to District for the 2014-15 and 2015-16 School Years**

KTA’s initial proposal for the 2014-15 and 2015-16 school years to District is included. We request the Board of Trustees accept the initial proposal by KTA for the 2014-15 and 2015-16 school years.

Motion by Wesley Greene, Seconded by Wesley Greene to accept initial proposal by KTA to District for the 2014-15 and 2015-16 School Years.

Vote: Bob Edwards – Yes; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Absent; Wesley Greene - Yes

10.4 **Public Hearing – Revised Initial Proposal by District to KTA for the 2014-15 and 2015-16 School Years**

The Board President will conduct a Public Hearing and acknowledge receipt of KTA’s initial proposal to District.

Opened at: 7:01 p.m. Closed at: 7:02 p.m.

10.5 **Approval to Accept Revised Initial Proposal by District to KTA for the 2014-15 School Years**

District's initial proposal for the 2014-15 and 2015-16 school years to KTA is included. We request the Board of Trustees accept the revised initial proposal by District for the 2014-15 and 2015-16 school years.

Motion by Bob Edwards, Seconded by Tammy Suarez to accept initial proposal by District to KTA for the 2014-15 School Year.

Vote: Bob Edwards – Yes; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Absent; Wesley Greene - Yes

10.6 **Public Hearing Regarding District Request for a Waiver from the State Board of Education**

The District has applied to the Stanislaus County Committee on School District Reorganization ("County Committee") to change the method by which its Board of Trustees are elected from at-large election system to a by-trustee area election system. If the County Committee approves this request, the Education Code requires the County Committee's resolution of approval to be submitted to the electorate for its approval. Education Code sections 33050-33053 authorize the State Board of Education to waive this voter approval requirement, which could reduce costs associated with this proposed change in the manner of electing board members. In light of the above, the District wishes to request that the State Board of Education waive the election requirement set forth in the Education Code. The purpose of this agenda item is to provide District stakeholders and the public with an opportunity to address the Board regarding this matter. The Board President will conduct a Public Hearing.

Opened at: 7:02 p.m.

Closed at: 7:03 p.m.

10.7 **Approval of Resolution #14-15-07: A Resolution of the Board of Trustees of the Keyes Union School District Authorizing the Superintendent to Seek a Waiver from the State Board of Education Code of Election Requirement**

The District recommends approval of Resolution #14-15-07 from the Board so that it may seek a waiver from the State Board of Education of election requirements.

Motion by Tammy Suarez, Seconded by Bob Edwards to approve Resolution #14-15-07 as presented.

Vote: Bob Edwards – Yes; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Absent; Wesley Greene - Yes

11. **REPORTS**

11.1 **Superintendent's Report** – By Cynthia Schaefer

On March 5, 2015, the Stanislaus County Office of Education will hold a special board meeting at Keyes School District for the election process; Michelle Christiansen and Cindy Schaefer attended the budget workshop; Michelle Christiansen is on FMLA helping with her daughter's pregnancy; Never Boring Design is creating a new district website; Ron Holcomb and Jerry walked campus; Lee Ann Gibbs from Learning Community Resources is here to work with staff and present tonight.

11.2 **Board Member Comments**

11.2.1 Bob Edwards – Very impressed with staff reports.

11.2.2 Jimmy Emmons, Sr. – Absent.

- 11.2.3 Wesley Greene – Thank you to Mr. Torres for helping student needing transplant.
- 11.2.4 Tammy Suarez – Congratulations to Khush Samra; Thank you to Mrs. McDaniel.
- 11.2.5 Jeff Reed – Thank you to the volunteers for movie night; 3rd grade performance was great; Saw Shelby for the transplant on KCRA; Basketball program is great; We support Michelle on her leave; LCAP; KTL Talent Show.

12. BOARD MEMBER WORKSHOP

- 12.1 **Board Member Workshop** - By Lee Ann Gibbs
The Leader in Me Presentation

13. INFORMATION

- 13.1 **Next Board Meeting** –A Regular Board Meeting will be held on March 11, 2015, at Keyes Elementary School Cafeteria. Closed Session will begin at 5:30 p.m. and Regular Session will begin at 6:00 p.m.

14. ADJOURNMENT

Motion by Bob Edwards, Seconded by Wesley Greene to close the Regular Board Meeting at 7:35 p.m.

Vote: Bob Edwards – Yes; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Absent;
Wesley Greene - Yes

Prepared by,



Cynthia Schaefer
Secretary to the Board of Trustees