

**KEYES UNION ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES
NOTICE OF REGULAR BOARD MEETING
Wednesday, April 15, 2015
Closed Session – 5:30 p.m.
Regular Session – 6:00 p.m.**

A regular meeting of the Keyes Union Elementary School District Board of Trustees:

1. OPENING

1.1. **Call to Order** – The meeting was called to order by Jeff Reed, President, at 5:30 p.m. at Keyes Elementary School Cafeteria.

1.2. **Roll Call** – A quorum was established and roll was taken.

Present: President, Jeff Reed; Vice-President, Jimmy Emmons Sr.; Clerk, Tammy Suarez ; Member, Wesley Greene

Tardy: None.

Absent: Member, Bob Edwards

Others Present on Roster: Cynthia Schaefer, Superintendent; Timothy Torres Mofhitz, Principal; John Stuart, Principal; Rusty Wynn, Principal; Cyndi McDaniel, Curriculum/Instructional Support Coordinator; Michelle Christiansen, CBO/Business Manager; Marilyn Palmer, Recorder.

Others Present: Stacey Knight, Denise Moran, Carolyn Stewart, Tamara McClintick, Amber Rogers.

2. INVITATION TO ADDRESS THE BOARD OF TRUSTEES ON CLOSED SESSION ITEMS

As provided by law, the Board of Trustees may request to meet in Closed Session for consideration of personnel qualifications, possible or pending litigation, employee grievance, student discipline or employee organization items which are timely.

Motion by Jimmy Emmons, Sr., Seconded by Tammy Suarez to go into Closed Session at 5:30 p.m.

Vote: Bob Edwards – Absent; Tammy Suarez - Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes; Wesley Greene – Yes

3. CLOSED SESSION

3.1. **Negotiations Update with District Chief Negotiator** – By Cynthia Schaefer

3.2. **Potential Legal Matter** – By Cynthia Schaefer

Motion by Tammy Suarez, Seconded by Wesley Greene to come out of Closed Session at 6:00 p.m.

Vote: Bob Edwards – Absent; Tammy Suarez - Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes; Wesley Greene – Yes

4. BOARD REPORTS OUT CLOSED SESSION ITEMS AND APPROVAL/AMENDMENT OF AGENDA

4.1. **Report Out Closed Session Items** – No reportable actions taken in Closed Session.

4.2. **Approval/Amendment of Agenda**

Motion by Jimmy Emmons, Sr., Seconded by Tammy Suarez to approve agenda as presented.

Vote: Bob Edwards – Absent; Tammy Suarez - Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes; Wesley Greene – Yes

5. FLAG SALUTE

5.1 **Flag Salute and Recognition of Keyes Elementary School Students** – By Tim Torres

6. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES** *on any items listed or not listed on agenda*

This item is placed on the Agenda so that members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to 5 minute per person and 20 minutes for all comments. The Board of Trustees is prohibited from discussing or acting upon matters not on the agenda. Anyone wishing to speak to the Board of Trustees is requested to fill out a form “Request to Address the Board” located at the back of the boardroom. Please submit the form to the Executive Assistant to the Superintendent.

6.1 **Invitation to Address the Board of Trustees on any item listed or not listed on the agenda**

6.1.1 Stacey Knight spoke on the potential of full-day kindergarten.

6.1.2 Joni Valponi spoke on the potential of full-day kindergarten.

7. ANNOUNCEMENTS

7.1 **Keyes to Learning Charter School’s “Are You Smarter Than”** – April 23, 2015 from 6:30 p.m. to 8:30 p.m. held at Valley Hope Church, Turlock

7.2 **Keyes to Learning Charter School Jr/Sr Banquet** – May 1, 2015 at 6:30 p.m. held at Turlock Covenant Church

7.3 **Keyes Elementary School 4th/5th Grade Science Fair** – May 5, 2015 from 5:30 p.m. to 7:00 p.m. held at Keyes Elementary School

7.4 **Spratling Middle School 6th Grade Orientation/Open House** – May 7, 2015. Orientation is at 5:30 p.m. and Open House is 6:00 p.m. to 7:00 p.m.

7.5 **Keyes Elementary School Talent Show/Open House** – May 14, 2015. The talent show will be at 5:30 p.m. and Open House from 6:00 p.m. to 7:00 p.m.

7.6 **Spratling Middle School 6th Grade Outdoor Education** – May 19-22, 2015

7.7 **Memorial Day Holiday** – May 25, 2015

7.8 **Spratling Middle School 8th Grade Banquet** – May 26, 2015 from 5:00 to 8:00 p.m. held at SOS Club, Modesto

7.9 **Keyes to Learning Charter School 8th Grade Promotion Ceremony** – May 27, 2015 at 6:00 p.m. held at Turlock Covenant Church

7.10 **Spratling Middle School Promotion Ceremony** – May 27, 2015 from 7:00-8:00 p.m. at SMS Gym

7.11 **Last Day of Students Attending Class at Keyes to Learning Charter School** – May 28, 2015.

7.12 **Keyes to Learning Charter School 12th Grade Graduation** – May 28, 2015 at 6:00 p.m. at Turlock Covenant Church

7.13 **Keyes Elementary School Mile Madness** – May 29, 2015

- 7.14 **Last Day of School for All Schools – Early Dismissal for Students at Keyes Elementary School and Spratling Middle School** - May 29, 2015
- 7.15 **7 Habits Training for All KES and SMS Staff (Board Members Invited to Attend)** – June 2-3, 2015 from 8:00 a.m. to 4:00 p.m. at KES Gym
- 7.16 **Launching Leadership – All KES/SMS Teachers, Paraprofessionals, and Administrators** – June 4, 2015 from 8:00 a.m. to 4:00 p.m. at KES Gym

8. **RECOGNITION/PRESENTATION**

- 8.1 **LCAP Presentation** – By Cynthia Schaefer
- 8.2 **Exploration of Full-Day Kindergarten Presentation** – By Tim Torres
- 8.3 **Staff Reports**
- 8.3.1 **John Stuart** – Students are in the full swing of testing. Thank you to Mr. Maciel and Mrs. Stewart; Accolades to Lisa Garcia for all she does; Progress reports went out today; There will be a Mother’s Day pancake breakfast; Mr. Hughes has been having an open gym for girls basketball on Saturdays.
- 8.3.2 **Rusty Wynn** – Reminder to board member to RSVP for Junior/Senior banquet; March 23rd was the annual lottery for enrollment; CAASPP testing; Spanish 2 curriculum was approved by the University of California; Thank you to Christine Hammell as academic counselor.
- 8.3.3 **Cyndi McDaniel** – Praise and recognition to Bert Zapata, student, for his improved behavior who previously was in office for discipline and now is in for rewards; Accolades to all staff for benchmark standards; Professional development for math trainings for end of year ELA math.
- 8.3.4 **Timothy Torres** – Accolades to the kindergarten teachers for great performance; great math night; movie night at 6 p.m. this Friday; Intercom system is now working; Thank you to board and staff for a great year.
- 8.3.5 **Michelle Christiansen** – Auditors (VDT) were here March 30-April 1. New aspects include National School Lunch Program; CASBO was March 30-April2 although she didn’t go; grateful to be back – thank you for staff for being so supportive; Super Snack Program for snacks for the ASES program.
- 8.3.6 **Tamara McClintick** – 50 years of Head Start; PowerPoint presentation
- 8.3.7 **Cheryl Welch** - Absent
- 8.3.8 **Amber Rogers** – Pre-literacy class ending on April 30 (35 student attend); Survey given out; Outside sources to provide services; kindercamp; health clinics coming up; dental clinic; Facebook page for Healthy Start.

9. **CONSENT AGENDA ITEMS**

Actions prepared for Consent Calendar are consistent with adopted and approved policies of the District and are deemed routine in nature. They will be acted upon in one motion without discussion, unless members of the Board request that an item be removed from the Consent Calendar. In that event, it will be taken up in the order indicated on the main agenda.

9.1 **Approval of Minutes**

We request the Board of Trustees approve the minutes for the following:

- Regular Board Meeting of February 18, 2015 (Revised)
- Regular Board Meeting of March 11, 2015
- Special Board Meeting of April 1, 2015

9.2 **Approval of Claims and Payroll**

We request the Board of Trustees approve the Claims and Payroll for the month of March, 2015. These documents have been provided to the Board under separate cover and are available to the public upon request.

9.3 **Approval of Administrative/Management Reports**

We request the Board of Trustees accept the school site and management reports from schools in Keyes Union School District as presented.

9.4 **Approval of Head Start Documents**

- 9.4.1 RHS and EHS Head Start Budgets
- 9.4.2 ACF-IM-HS-15-02 Office of Head Start
- 9.4.3 Program Audit Review for 2014-15

9.5 **Approval of Contracts for 2015-16 School Year for Keyes School District**

- 9.5.1 First Response Monitoring Center, Inc. with KTL
- 9.5.2 School Pathways with KTL
- 9.5.3 Discovery Education, Inc. with KTL
- 9.5.4 Lozano Smith Attorneys at Law Legal Services with KTL
- 9.5.5 Engrade, LLC with KTL
- 9.5.6 MOU with Denair Unified School District with KTL
- 9.5.7 Charter Communications Inc. with KTL
- 9.5.8 Jive Communication Inc. with KTL
- 9.5.9 Turlock School District Food Service Program with KUSD

9.6 **Approval of Surplus Items for Keyes to Learning Charter School**

We request the Board of Trustees approve the surplus list for Keyes to Learning Charter School for the 2014-15 School Year.

9.7 **Approval of Resolution for Staff Appreciation Week**

- 9.7.1 Resolution #14-15-09: Proclaiming Staff Appreciation Week

9.8 **Approval of Renewal of Contracts with Classified and Certificated Management**

We request the Board of Trustees approve to renew the employee contracts with the classified and management staff for the 2015-16 school year.

9.9 **Approval of Williams Quarterly Report**

No complaints filed for the Williams Quarterly Reports for January through March, 2015.

Motion by Jimmy Emmons, Sr., Seconded by Wesley Greene to approve consent items 9.1 through 9.9 as presented.

Vote: Bob Edwards – Absent; Tammy Suarez - Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes; Wesley Greene – Yes

10. **ACTION ITEMS**

10.1 **Approval of Certificated/Classified/Confidential/Management Personnel Actions**

We request the Board of Trustees approve the Personnel Actions listed on the attached document, as presented.

Motion by Wesley Greene, Seconded by Tammy Suarez to approve personnel actions as presented.

Vote: Bob Edwards – Absent; Tammy Suarez - Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes; Wesley Greene – Yes

10.2 **Approval of Prioritization and Scheduling of Facilities Projects for Keyes Union School District**

We request the Board of Trustees discuss, approve, and determine the prioritization and scheduling of facilities projects for Keyes Union School District.

Motion by Jeff Reed to approve Projects #6 (SMS Sanitary Sewer Reconstruction/Connection), #9 (KES Demo Room #44), and #11 (Architect Fees for scoping KES Modernization Projects). No board member seconded motion.

Motion by Jimmy Emmons, Sr., Seconded to approve Projects #6 (SMS Sanitary Sewer Reconstruction/Connection), #7 (SMS New Relocatable Classrooms but with no furniture purchased), #9 (KES Demo Room #44), and #11 (Architect Fees for scoping KES Modernization Projects).

Vote: Bob Edwards – Absent; Tammy Suarez - No; Jeff Reed – No; Jimmy Emmons, Sr. – Yes; Wesley Greene – Yes

Motion by Jimmy Emmons, Sr., Seconded to approve Projects #6 (SMS Sanitary Sewer Reconstruction/Connection), #7 (SMS New Relocatable Classrooms), #9 (KES Demo Room #44), and #11 (Architect Fees for scoping KES Modernization Projects) as presented.

Vote: Bob Edwards – Absent; Tammy Suarez - No; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes; Wesley Greene – Yes

10.3 **Approval to Purchase Relocatables Via the Piggyback Bidding Method for Facilities Project**

We request the Board of Trustees approve the purchase of 0-4 relocatables via piggyback contract for the projects at Spratling Middle School and Keyes Elementary School. A total of 4 is recommended with 2 for Spratling Middle School and 2 for Keyes Elementary School.

Motion by Jeff Reed, Seconded by Jimmy Emmons, Sr. to purchase two relocatables for Spratling Middle School via the piggyback method for facilities projects.

Vote: Bob Edwards – Absent; Tammy Suarez - Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes; Wesley Greene – Yes

11. **DISCUSSION**

11.1 **Discuss Location of KUSD School Board Meetings Effective for 2015-16 School Year** – By Cynthia Schaefer

12. **REPORTS**

12.1 **Superintendent's Report** – By Cynthia Schaefer

Cindy Schaefer's mom started teaching Head Start in 1965, at the very beginning, for 4 years; LCAP update was given; Thank you to the board for their diligence and commitment to ask

questions to have all the information needed to move forward with the facilities projects; Both unions have been negotiating; Cindy Schaefer, John Stuart, and Tim Torres attended the Leader in Me Symposium in Southern California on March 23-25, 2015.

12.2 **Board Member Comments**

- 12.2.1 Bob Edwards - Absent
- 12.2.2 Jimmy Emmons, Sr. – Thank you to all staff for what they do.
- 12.2.3 Wesley Greene – Thank you to all teachers and staff. We all need a class on how to love.
- 12.2.4 Tammy Suarez - Thank you to Mr. Stuart for the Saturday program; Thank you to Mr. Torres for the kindergarten information.
- 12.2.5 Jeff Reed – Thank you to Mr. Stuart and Mr. Hughes for bringing back the basketball like it used to be with Mr. Stangl.

13. **INFORMATION**

- 13.1 **Next Board Meeting** –A Regular Board Meeting will be held on May 13, 2015, at Keyes Elementary School Cafeteria. Closed Session will begin at 5:30 p.m. and Regular Session will begin at 6:00 p.m.

14. **ADJOURNMENT**

Motion by Tammy Suarez, Seconded by Jimmy Emmons, Sr. to close the Regular Board Meeting at 8:15 p.m.

Vote: Bob Edwards – Absent; Tammy Suarez - Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes;
Wesley Greene – Yes

Prepared by,



Cynthia Schaefer
Secretary to the Board of Trustees