

**KEYES UNION ELEMENTARY SCHOOL DISTRICT  
BOARD OF TRUSTEES  
NOTICE OF REGULAR BOARD MEETING  
Wednesday, November 13, 2013  
Closed Session – 5:30 p.m.  
Regular Session – 6:00 p.m.**

A regular meeting of the Keyes Union Elementary School District Board of Trustees:

1. OPENING

- 1.1. **Call to Order** – The meeting was called to order by Jeff Reed, President, at 5:30 p.m. at Keyes Elementary School Cafeteria.
- 1.2. **Roll Call** – A quorum was established and roll was taken.  
Present: President, Jeff Reed; Vice-President, Jimmy Emmons Sr.; Clerk, Tammy Suarez;  
Member, Bob Edwards  
Tardy: None  
Absent: Member, Tony Aguilar  
Others Present: Cynthia Schaefer, Principal; Karen Redfield, Principal; Rusty Wynn, Principal;  
Katie Egleston, Vice-Principal; Michelle Christiansen, CBO/Business Manager, Marilyn Palmer,  
Recorder.  
Others Present On Roster: Brian Miller, Betty-Jo Nascimento, John Parker, Karen Nunes, Casey  
Chawick, Jill McGinnis, KTL Leadership Students, Cindy Tyson, Jennifer Hayes, Kim Mattos,  
Merry DeSomma, Audrey Van Lewen, Jerry Hines, Jason Beals, Carolyn Stewart, Cyndi  
McDaniel and Audrey Mercer.

2. INVITATION TO ADDRESS THE BOARD OF TRUSTEES ON CLOSED SESSION ITEMS

*As provided by law, the Board of Trustees may request to meet in Closed Session for consideration of personnel qualifications, possible or pending litigation, employee grievance, student discipline or employee organization items which are timely.*

Motion by Tammy Suarez, Seconded by Jimmy Emmons to go into Closed Session at 5:31 p.m.

3. CLOSED SESSION

- 3.1. **Negotiations Update with District Chief Negotiator** – By Cynthia Schaefer
- 3.2. **Public Employee Discipline/Dismissal/Release (3)** – By Cynthia Schaefer

Motion by Jimmy Emmons, Seconded by Tammy Suarez to come out of Closed Session at 5:52 p.m.

4. BOARD REPORTS OUT CLOSED SESSION ITEMS AND APPROVAL/AMENDMENT OF AGENDA

- 4.1. **Report Closed Session Items – No Actions Taken**
- 4.2. **Approval/Amendment of Agenda**

Motion by Jimmy Emmons, Seconded by Bob Edwards to approve agenda with items 9.2 and 9.3 updated.  
Vote: Yes – 4; No – 4; Abstain – 0

5. FLAG SALUTE

- 5.1. **Flag Salute by Keyes to Learning Charter School Students** – By Rusty Wynn
- 5.2. **Recognize Students on Keyes to Learning Charter School Leadership Team: Jonah Beals, Allison Blomenkamp, Addisyn Borum, Rhiannon Buhler, Thomas Clements, Abby**

**Crawford, Ellie Crowell, Gabi Cunningham, Holly DeJong, Nick DeSomma, Avery Hayes, Gracee Johnson, Grace Lewis, Landen Mattos, Emma Miller, Yamileth Posadas, Megan Stark, Simon Starn, Carson Steeley, Luke Tyson, Macy Waldroup** - By Rusty Wynn

6. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES** *on any items listed or not listed on agenda*

*This item is placed on the Agenda so that members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to 5 minute per person and 20 minutes for all comments. The Board of Trustees is prohibited from discussing or acting upon matters not on the agenda. Anyone wishing to speak to the Board of Trustees is requested to fill out a form "Request to Address the Board" located at the back of the boardroom. Please submit the form to the Executive Assistant to the Superintendent.*

6.1 **Invitation to Address the Board of Trustees on any item listed or not listed on the agenda**

6.1.1 Mr. Parker thanked KUSD for the use of the facilities for the football program. There were 42 football players and 8 cheerleaders.

7. **ANNOUNCEMENTS**

7.1 **Parent Conferences at Keyes Elementary School** - November 20-22; 25-26, 2013

7.2 **Parent Conferences at Spratling Middle School** - November 20-22; 25-26, 2013

7.3 **Turkey Dinner Fundraiser at Spratling Middle School** – November 22, 2013 from 5:00 p.m. to 7:00 p.m.

7.4 **Thanksgiving Break – No School for Keyes to Learning Charter School Students** – November 25-29, 2013

7.5 **Thanksgiving Break – No School for Keyes Elementary and Spratling Middle Schools** – November 28-29, 2013

8. **RECOGNITION/PRESENTATION**

8.1 **Recognize Wesley Greene for Supporting Keyes Elementary School** – By Karen Redfield

8.2 **CCSS Implementation Funds Expenditure Plan for Keyes Elementary School and Spratling Middle School** – By Karen Redfield

8.3 **Brainology Presentation** – By Carolyn Stewart

8.4 **Common Core State Standards/Smarter Balanced Assessment** – By Cynthia Schaefer

8.5 **Honor Tony Aguilar, Board Member** – By Cynthia Schaefer

8.6 **Staff Reports**

8.6.1 Rusty Wynn- Mrs. Tyson is working on art projects/program for the holidays; November 26<sup>th</sup> is a staff training day in Common Core; New KTL sign and phone system; KTL Fall into Books was a huge success; Brandon Fraiser resigned as president of the board due to church obligations.

8.6.2 Karen Redfield- PLC teams have been working on data; writing emphasis and making good progress; Instructional Rounds were held; Coffee with Principal held and encouraged parents to ask questions about their child's progress.

- 8.6.3 Katie Egleston- Thank you to Mr. Pew and Mrs. Waterman for their work as the 8<sup>th</sup> grade advisors. David Cruz, basketball coach, ended with 6 wins and 1 loss for the girls team. Tickets are on sale for the Turkey dinners; 1<sup>st</sup> parent night for 8<sup>th</sup> grade promotions were held. December 12<sup>th</sup> is the constitution test for 8<sup>th</sup> graders.
- 8.6.4 Michelle Christiansen – October 31<sup>st</sup> is the end of the first interim 1 reporting and it will include LCFF calculations.
- 8.6.5 Carolyn Stewart – CELDT testing is complete with 370 students tested. Thank you to Ana Serrano, Francis Granados, and Marlene James for their hard work. Implemented CELDT prep course this year and it has resulted in good results for 4<sup>th</sup>/5<sup>th</sup> grades.
- 8.6.6 Jerry Hines- Approved for Public Benefit Grant to receive “gaters” for the district. There have been 172 work orders this school year and 154 have been completed since July 1<sup>st</sup>.

9. CONSENT AGENDA ITEMS

*Actions prepared for Consent Calendar are consistent with adopted and approved policies of the District and are deemed routine in nature. They will be acted upon in one motion without discussion, unless members of the Board request that an item be removed from the Consent Calendar. In that event, it will be taken up in the order indicated on the main agenda.*

9.1 **Approval of Minutes**

We request the Board of Trustees approve the minutes for the following:  
Regular Board Meeting of October 9, 2013.

9.2 **Approval of Claims and Payroll**

We request the Board of Trustees approve the Claims and Payroll for the month of October, 2013. These documents have been provided to the Board under separate cover and are available to the public upon request.

9.3 **Approval of Administrative/Management Reports**

We request the Board of Trustees accept the school site and management reports from schools in Keyes Union School District as presented.

9.4 **Approval of Standard Agreement(s) for Keyes Union School District**

- 9.4.1 Agreement with SCOE and KUSD for Professional Development for \$1,000 for the 2013-14 school year.
- 9.4.2 Three Year Agreement with Edulink Systems and KUSD for Edulink Systems Master Software License

9.5 **Accept Donations by Wesley Greene for Keyes Elementary School**

We request the Board of Trustees accept the generous donation of: \$2,000 towards Keyes Elementary School Field Trips, \$900 in quarters, five bicycles and a piggy bank with several hundred dollars in cash.

9.6 **Approval of Annual Organizational Meeting**

The Governing Board of each district must hold an annual organizational meeting pursuant to Education Code Section 36143. The organizational meeting for the 2013-14 school year must take place between December 2 and December 20, 2013 (EC 5000, 5017, 35143). We recommend the Annual Organizational Meeting be at 6:00 p.m. on December 11, 2013, at the Regular Board Meeting.

9.7 **Approval of Field Trips for the 2013-14 School Year**

9.7.1 Trimester Field Trip for Spratling Middle School to UC Merced on November 19, 2013

Motion to approve items 9.1 through 9.7 by Tammy Suarez, Seconded by Jimmy Emmons .  
Vote: Yes – 4; No – 0; Abstain - 0

10. ACTION ITEMS

10.1 **Approval of Certificated/Classified/Confidential/Management Personnel Actions**

We request the Board of Trustees approve the Personnel Actions listed on the attached document, as presented.

Motion by Bob Edwards, Seconded by Tammy Suarez to approve personnel actions as presented.  
Vote: Yes – 4; No – 0; Abstain – 0

10.2 **Approval of Resolutions for Keyes Union School District**

The Keyes Union School District is required to approve Resolutions #12-13-17 and #13-14-03 with respect to monies received from the Education Protection Account. We request the Board of Trustees approve the resolutions as presented.

Motion by Tammy Suarez, Seconded by Jimmy Emmons to approve resolutions as presented.  
Vote: Yes – 4; No – 0; Abstain – 0

11. REPORTS

11.1 **Superintendent's Report** – By Cynthia Schaefer

Thank you for all of the families attending the family BBQ day. On Saturday, there will be a mentor day to help the students learn responsibilities; Lee Ann Gibbs did an online training for SMS; Board visitation next week;

11.2 **Board Member Comments**

11.2.1 Tony Aguilar – Absent.

11.2.2 Bob Edwards – Thank you to staff and administration for their hard work.

11.2.3 Jimmy Emmons, Sr. – Welcome to Audrey Mercer as our new board member.

11.2.4 Tammy Suarez - Looking forward to the classroom visits.

11.2.5 Jeff Reed – Thank you to Keyes Community Service District for assisting with the pumpkin run; The basketball coach has been great; Great KTL event; Thank you to the Greene Family.

12. INFORMATION

12.1 **Next Board Meeting** – A Regular Board Meeting will be held on December 11, 2013, at Keyes Elementary School Cafeteria. Closed Session will begin at 5:30 p.m. and Regular Session will begin at 6:00 p.m.

13. ADJOURNMENT

Motion by Bob Edwards, Seconded by Jimmy Emmons to close the Regular Board Meeting at 7:05 p.m.

Prepared by,



Cynthia Schaefer  
Secretary to the Board of Trustees