

**KEYES UNION ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES
NOTICE OF SPECIAL BOARD MEETING
Wednesday, June 25, 2014
Closed Session – 5:30 p.m.
Regular Session – 6:00 p.m.**

A special meeting of the Keyes Union Elementary School District Board of Trustees:

1. OPENING

1.1. **Call to Order** – The meeting was called to order by Jeff Reed, President, at 5:30 p.m. at Keyes Elementary School Cafeteria.

1.2. **Roll Call** – A quorum was established and roll was taken.

Present: President, Jeff Reed; Vice-President, Jimmy Emmons Sr.; Clerk, Tammy Suarez; Member, Bob Edwards.

Tardy: None

Absent: None

Others Present: Cynthia Schaefer, Superintendent; Katie Egleston, Vice-Principal; Michelle Christiansen, CBO/Business Manager, Marilyn Palmer, Recorder.

Others Present On Roster: Carolyn Stewart

2. INVITATION TO ADDRESS THE BOARD OF TRUSTEES ON CLOSED SESSION ITEMS

As provided by law, the Board of Trustees may request to meet in Closed Session for consideration of personnel qualifications, possible or pending litigation, employee grievance, student discipline or employee organization items which are timely.

Motion by Jimmy Emmons, Sr., Seconded by Tammy Suarez to go into Closed Session at 5:34 p.m.

Vote: Bob Edwards – Yes; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. - Yes

3. CLOSED SESSION

3.1 **Negotiations Update with District Chief Negotiator** – By Cynthia Schaefer

Motion by Tammy Suarez, Seconded by Bob Edwards to come out of Closed Session at 5:49 p.m.

Vote: Bob Edwards – Yes; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. - Yes

4. BOARD REPORTS OUT CLOSED SESSION ITEMS AND APPROVAL/AMENDMENT OF AGENDA

4.1 **Report Closed Session Items** – No action was taken in closed session.

4.2 **Approval/Amendment of Agenda**

Motion by Jimmy Emmons, Sr., Seconded by Tammy Suarez to approve agenda as presented.

5. FLAG SALUTE

5.1 **Flag Salute** - By Wesley Greene

6. APPOINTMENT OF NEW BOARD MEMBER OF KEYES UNION SCHOOL DISTRICT

6.1 **Oath of Office**

The Superintendent, Cynthia Schaefer, will swear or affirm Wesley Greene as board member of the Keyes Union School District Board of Trustees.

7. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES on any items listed or not listed on agenda**

This item is placed on the Agenda so that members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to 5 minute per person and 20 minutes for all comments. The Board of Trustees is prohibited from discussing or acting upon matters not on the agenda. Anyone wishing to speak to the Board of Trustees is requested to fill out a form "Request to Address the Board" located at the back of the boardroom. Please submit the form to the Executive Assistant to the Superintendent.

7.1 **Invitation to Address the Board of Trustees on any item listed or not listed on the agenda**

8. **PRESENTATION**

8.1 **Preschool Program Self-Evaluation Presentation** – By Cynthia Schaefer

9. **ACTION ITEMS**

9.1 **Approval of Resolutions for the 2013-14 School Year**

- 9.1.1 Resolution #13-14-14: Authorizing End-Of-Year Transfers
- 9.1.2 Resolution #13-14-15: Classified Layoffs
- 9.1.3 Resolution #13-14-16: Authorizing Execution of Preschool Contract

Motion by Bob Edwards, Seconded by Jimmy Emmons, Sr. to approve resolutions as presented.

Vote: Bob Edwards – Yes; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. - Yes

9.2 **Approval and Adoption of Local Control and Accountability Plan (LCAP) for Keyes Union School District**

At the Regular Board Meeting of June 18, 2014, the Keyes Union School District Board of Trustees held a public hearing for input for the LCAP for Keyes Union School District. We request the Board of Trustees approve and adopt the LCAP for Keyes Union School District that was presented at that time since no changes were made.

Motion by Tammy Suarez, Seconded by Bob Edwards to approve LCAP for KUSD as presented.

Vote: Bob Edwards – Yes; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. - Yes

9.3 **Approval and Adoption of Local Control and Accountability Plan (LCAP) for Keyes to Learning Charter School**

At the Regular Board Meeting of June 18, 2014, the Keyes Union School District Board of Trustees held a public hearing for input for the LCAP for Keyes to Learning Charter School. We request the Board of Trustees approve and adopt the LCAP for Keyes to Learning Charter School that was presented at that time since no changes were made.

Motion by Jimmy Emmons, Sr., Seconded by Tammy Suarez to approve LCAP for KTL as presented.

Vote: Bob Edwards – Yes; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. - Yes

9.4 **Approval of Annual Budget for the 2014-15 School Year**

At the Regular Board Meeting of June 18, 2014, the Keyes Union School District Board of Trustees held a public hearing for input to discuss the Annual budget for the 2014-15 School Year.

We request the Board of Trustees approve the 2014-15 annual budget and the 2013-14 estimated actual that was made at that time since no changes were made.

Motion by Bob Edwards, Seconded by Jimmy Emmons, Sr. to approve budget as presented.

Vote: Bob Edwards – Yes; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. - Yes

9.5 **Approval of Revised Board Policy/Administrative Regulation for Bids (BP/AR: 3311)**

Board Policy and Administrative Regulation for Bids have been revised to adjust the internal bid limits in order to be in line with Public Contract Code 22032. We request the Board of Trustees approve the revised BP/AR 3311 as presented.

Motion by Tammy Suarez, Seconded by Wesley Greene to approve BP/AR 3311 as presented.

Vote: Bob Edwards – Yes; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. - Yes

9.6 **Approval of Contract for Keyes Union School District**

9.6.1 Contract between KUSD and CDE for CA State Preschool Program CSPP4591

9.6.2 Contract between KUSD and Center for Human Services for the 2014-15 School Year

9.6.3 Contract for relocation of Keyes Elementary School Office

Motion by Bob Edwards, Seconded by Jimmy Emmons to approve items 9.6.1 and 9.6.2 and table item 9.6.3.

Vote: Bob Edwards – Yes; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. - Yes

9.7 **Approval of 2014-15 Consolidated Application for Funding**

Annually, the Board of Trustees approves the Consolidated Application for Funding. Keyes Union School District is required to review and receive approval of the Application of Funding selections with the Keyes Union School District Board of Trustees. We request the Board approve as presented.

Motion by Jimmy Emmons, Sr., Seconded by Tammy Suarez to approve 2014-15 consolidated application as presented.

Vote: Bob Edwards – Yes; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. - Yes

10. **INFORMATION**

10.1 **Next Board Meeting** –There will be no board meeting in July. A Regular Board Meeting will be held on August 13, 2014, at Keyes Elementary School Cafeteria. Closed Session will begin at 5:30 p.m. and Regular Session will begin at 6:00 p.m.

11. **ADJOURNMENT**

Motion by Bob Edwards, Seconded by Wesley Greene to close the Special Board Meeting at 6:29 p.m.

Vote: Bob Edwards – Yes; Tammy Suarez – Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. - Yes

Prepared by,



Cynthia Schaefer
Secretary to the Board of Trustees