

**KEYES UNION ELEMENTARY SCHOOL DISTRICT  
BOARD OF TRUSTEES  
NOTICE OF REGULAR BOARD MEETING  
Wednesday, April 9, 2014  
Closed Session – 5:30 p.m.  
Regular Session – 6:00 p.m.**

A regular meeting of the Keyes Union Elementary School District Board of Trustees:

1. OPENING

1.1. **Call to Order** – The meeting was called to order by Jeff Reed, President, at 5:31 p.m. at Keyes Elementary School Cafeteria.

1.2. **Roll Call** – A quorum was established and roll was taken.

Present: President, Jeff Reed; Vice-President, Jimmy Emmons Sr.; Clerk, Tammy Suarez; Member, Audrey Mercer.

Tardy: None

Absent: Member, Bob Edwards.

Others Present: Cynthia Schaefer, Superintendent; Karen Redfield, Principal; Rusty Wynn, Principal; Katie Egleston, Vice-Principal; Michelle Christiansen, CBO/Business Manager, Marilyn Palmer, Recorder.

Others Present On Roster: Carolyn Stewart, Jessica Vasquez, Maribel Urena, Marlene James, Matt Murray, Cyndi McDaniel, Janet Barcellos, Kari Souza, Mel Chavez, Leticia Rouse, Khush Samra, Joni Valponi, Tim Ellis, Tamara McClintick, Donna Fitzgerald, Linda Azevedo, Audrey Van Lewen, Sofia Garza, Terri Pinkney.

2. INVITATION TO ADDRESS THE BOARD OF TRUSTEES ON CLOSED SESSION ITEMS

*As provided by law, the Board of Trustees may request to meet in Closed Session for consideration of personnel qualifications, possible or pending litigation, employee grievance, student discipline or employee organization items which are timely.*

Motion by Jimmy Emmons, Sr., Seconded by Tammy Suarez to go into Closed Session at 5:32 p.m.

Vote: Bob Edwards - Absent; Tammy Suarez - Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes, Audrey Mercer – Yes

3. CLOSED SESSION

3.1. **Negotiations Update with District Chief Negotiator** – By Cynthia Schaefer

3.2. **Public Employee Discipline/Dismissal/Release (2)** – By Cynthia Schaefer

Motion by Tammy Suarez, Seconded by Jimmy Emmons, Sr. to come out of Closed Session at 5:54 p.m.

Vote: Bob Edwards - Absent; Tammy Suarez - Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes, Audrey Mercer – Yes

4. BOARD REPORTS OUT CLOSED SESSION ITEMS AND APPROVAL/AMENDMENT OF AGENDA

4.1. **Report Closed Session Items**

4.2. **Approval/Amendment of Agenda**

Motion by Bob Edwards, Seconded by Tammy Suarez to approve amended agenda item 10.1.

Vote: Bob Edwards - Absent; Tammy Suarez - Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes, Audrey Mercer – Yes

5. **FLAG SALUTE**

5.1 **Flag Salute and Recognition of Keyes Elementary School Students**– by Karen Redfield

6. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES on any items listed or not listed on agenda**

*This item is placed on the Agenda so that members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to 5 minute per person and 20 minutes for all comments. The Board of Trustees is prohibited from discussing or acting upon matters not on the agenda. Anyone wishing to speak to the Board of Trustees is requested to fill out a form “Request to Address the Board” located at the back of the boardroom. Please submit the form to the Executive Assistant to the Superintendent.*

6.1 **Invitation to Address the Board of Trustees on any item listed or not listed on the agenda**

7. **ANNOUNCEMENTS**

7.1 **CAASPP (State Test) Field Test Window** – April 7-May 16, 2014

7.2 **KTL’s Are you Smarter? At Spratling Middle School** – Thursday, April 10, 2014

7.3 **Good Friday – No School** – Friday, April 18, 2014

7.4 **Spring Break – No School** – April 21-25, 2014

7.5 **\*Annual Spring School Trustees Inservice** – Wednesday, April 30, 2014 at 6:00 p.m. held at Petersen Event Center located at 720 12<sup>th</sup> Street, Modesto, CA.

7.6 **KTL Junior/Senior Banquet** – Friday, May 2, 2014

7.7 **Preschool Evening Performance** – Wednesday, May 7, 2014 from 6:00-7:00 p.m. held in KES Gym

7.8 **SMS Open House** – Thursday, May 8, 2014 from 6:00-7:30 p.m.

7.9 **KES Talent Show/Open House** – Thursday, May 15, 2014 from 5:30-7:30 p.m. held in KES Gym

7.10 **4<sup>th</sup>/5<sup>th</sup> Grade Science Night** – Tuesday, May 20, 2014 from 6:30-7:30 p.m. held in KES Gym

7.11 **Memorial Day – No School** - Monday, May 26, 2014

7.12 **\*SMS 8<sup>th</sup> Grade Banquet** – Tuesday, May 27, 2014 from 5:00-7:00 p.m. held at CSU Stanislaus

7.13 **SMS Promotion Ceremony** – Wednesday, May 28, 2014 from 7:00-8:00 pm. held in SMS Gym

7.14 **KTL Promotion Ceremony for Junior High** – Thursday, May 29, 2014 from 5:45-6:30 p.m. held at Turlock Campus

7.15 **KTL Graduation for High School** – Thursday, May 29, 2014 from 7:15-8:15 p.m. held at Turlock Campus

7.16 **Last Day of School – Minimum Day** – Friday, May 30, 2014

8. RECOGNITION/PRESENTATION

8.1 **DataPath Presentation** – By Emilia Simoes

8.2 **LCAP Update Presentation** – By Cynthia Schaefer

8.3 **Staff Reports**

8.3.1 Sara Alsey - Absent

8.3.2 Tamara McClintick – May 22 from 10-2 is the end of year celebration; 2013 public report has been distributed; community survey for toddler care; 8 additional slops to serve more toddlers; EHS is increasing from 32 weeks/year to 46 weeks per year and they are working on the budget.

8.3.3 Michelle Christiansen – Reported on the budget

8.3.4 Katie Egleston – Testing session has begun and technology has worked well. CST 8<sup>th</sup> grade testing is this week. 8<sup>th</sup> graders have done well in fundraising. 6<sup>th</sup> grade camp is in May. There are Peer presentations by TUPE. Thanks to Lennie Acosta for being organized and prepared. Good job to John Maciel for being prepared for testing. Jason Martinez from Data Path also helped prepare for testing.

8.3.5 Rusty Wynn – Participated in WASC for 4 days. The school has received a subpoena regarding fundraising funds and a student. The school has finished testing. SBAC testing had some technology glitches.

9. CONSENT AGENDA ITEMS

*Actions prepared for Consent Calendar are consistent with adopted and approved policies of the District and are deemed routine in nature. They will be acted upon in one motion without discussion, unless members of the Board request that an item be removed from the Consent Calendar. In that event, it will be taken up in the order indicated on the main agenda.*

9.1 **Approval of Minutes**

We request the Board of Trustees approve the minutes for the following:

- Regular Board Meeting of March 12, 2014

9.2 **Approval of Claims and Payroll**

We request the Board of Trustees approve the Claims and Payroll for the month of March, 2014. These documents have been provided to the Board under separate cover and are available to the public upon request.

9.3 **Approval of Administrative/Management Reports**

We request the Board of Trustees accept the school site and management reports from schools in Keyes Union School District as presented.

9.4 **Approval of School Calendars for 2014-15 School Year**

9.4.1 Keyes Union School District 2014-15 School Year Calendar

9.4.2 Keyes to Learning Charter School 2014-15 School Year Calendar

9.5 **Approval of Updated Board Policies/Administrative Regulations**

9.5.1 BP 5131.62: Students

9.5.2 AR 5131.62: Students

9.6 **Approval of Keyes Head Start Documents**

- 9.6.1 EHS/RHS Refunding Application Budgets for 2014-15
- 9.6.2 Priority Enrollment Procedure
- 9.6.3 Revised Job Description for Early Childhood Permit Teacher
- 9.6.4 Communication from the Office of Head Start: ACF-IM-HS-14-02 Regarding 5 Year Grant Cycle

9.7 **Approval of Field Trip for KES Students**

- 9.7.1 5<sup>th</sup> Graders to SMS on May 12, 2014

9.8 **Approval of Williams Quarterly Report**

No complaints filed for the Williams Quarterly Reports for January through March, 2014.

Motion for items 9.1 through 9.8 by Tammy Suarez, Seconded by Jimmy Emmons, Sr. to approve as presented.

Vote: Bob Edwards - Absent; Tammy Suarez - Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes, Audrey Mercer – Yes

10. **ACTION ITEMS**

10.1 **Approval of Certificated/Classified/Confidential/Management Personnel Actions**

We request the Board of Trustees approve the Personnel Actions listed on the attached document, as presented.

Motion by Audrey Mercer, Seconded by Jimmy Emmons, Sr. to approve personnel actions as revised.

Vote: Bob Edwards - Absent; Tammy Suarez - Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes, Audrey Mercer – Yes

11. **DISCUSSION**

11.1 **Review of Keyes Union School District's Board of Trustees Self-Evaluation** - By Jeff Reed

Motion by Tammy Suarez, Seconded by Audrey Mercer to approve revised form as presented.

Vote: Bob Edwards - Absent; Tammy Suarez - Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes, Audrey Mercer – Yes

12. **REPORTS**

12.1 **Superintendent's Report** – By Cynthia Schaefer

Lee Ann Gibbs made a presentation about a healthy organization; Moving forward for Common Core. We are looking to contract with CORE to help us move forward with Common Core; Janice Latham is a new substitute principal for our district; Continuing to work on LCAP; Principal interviews will be next Thursday; Thank you to all staff for their service and dedication to our students and district.

12.2 **Board Member Comments**

- 12.2.1 Bob Edwards - Absent
- 12.2.2 Jimmy Emmons, Sr. – Thanks to everyone for coming. Everyone is appreciated.
- 12.2.3 Audrey Mercer – Thanks to everyone for coming. Everyone is appreciated.

- 12.2.4 Tammy Suarez - to everyone for coming. The board likes open communication. Looking forward to Are you Smarter Than...
- 12.2.5 Jeff Reed – The board would like feedback from teachers and staff. Please keep sending feedback for LCAP.

13. INFORMATION

- 13.1 **Next Board Meeting** – A Regular Board Meeting will be held on May 14, 2014, at Keyes Elementary School Cafeteria. Closed Session will begin at 5:30 p.m. and Regular Session will begin at 6:00 p.m.

14. ADJOURNMENT

Motion by Audrey Mercer, Seconded by Jimmy Emmons, Sr. to close the Regular Board Meeting at 7:06 p.m.

Vote: Bob Edwards - Absent; Tammy Suarez - Yes; Jeff Reed – Yes; Jimmy Emmons, Sr. – Yes, Audrey Mercer – Yes

Prepared by,



Cynthia Schaefer  
Secretary to the Board of Trustees