

**KEYES UNION ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES
NOTICE OF REGULAR BOARD MEETING
Wednesday, June 18, 2014
Closed Session – 5:30 p.m.
Regular Session – 6:00 p.m.
POSTED: June 12, 2014**

*The Keyes Union School District proudly supports “Choose Civility,”
an initiative of the Stanislaus County Office of Education.*

A Regular Meeting of the Keyes Union Elementary School District Board of Trustees will be held at Keyes Elementary School’s Cafeteria.

The Board, at its convenience in conducting the meeting, may change this agenda.

All documents related to open meeting agenda items, which has been provided to members of the Board of Trustees prior to the meeting, are available for examination at Keyes Union School District Office, 5680 Seventh Street, Keyes, CA 95328 between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday, excluding holidays. All documents provided by staff to members of the Board of Trustees during the open meeting are available for examination during the meeting at the sign-in table. Documents provided by others may be examined after the meeting at the sign-in table. Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Superintendent or designee in writing. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Regular Session will begin at 6:00 p.m.

1. **OPENING**

1.1 **Call to Order**

1.2 **Establishment of a Quorum and Attendance**

2. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES ON CLOSED SESSION ITEMS**

As provided by law, the Board of Trustees may request to meet in Closed Session for consideration of personnel qualifications, possible or pending litigation, employee grievance, student discipline or employee organization items which are timely.

3. **CLOSED SESSION**

3.1 **Negotiations Update with District Chief Negotiator** – By Cynthia Schaefer

3.2 **Superintendent’s Evaluation** – By Jeff Reed

4. **BOARD REPORTS OUT CLOSED SESSION ITEMS AND APPROVAL/AMENDMENT OF AGENDA**

4.1 **Report Closed Session Items**

4.2 **Approval/Amendment of Agenda**

5. **FLAG SALUTE**

5.1 **Flag Salute** - By Jeff Reed

6. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES on any items listed or not listed on agenda.** *This item is placed on the Agenda so that members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to 5 minute per person and 20 minutes for all comments. The Board of Trustees is prohibited from discussing or acting upon matters not on the agenda. Anyone wishing to speak to the Board of Trustees is requested to fill out a form “Request to Address the Board” located at the back of the boardroom. Please submit the form to the Executive Assistant to the Superintendent.*

6.1 **Invitation to Address the Board of Trustees on any item listed or not listed on the agenda**

7. **ANNOUNCEMENTS**

7.1 **Independence Day Holiday** – The District Office will be closed on July 4, 2014 for the 4th of July.

8. **RECOGNITION/PRESENTATION**

8.1 **Staff Reports**

8.1.1 Jerry Hines

8.1.2 Katie Egleston

9. **CONSENT AGENDA ITEMS**

Actions prepared for Consent Calendar are consistent with adopted and approved policies of the District and are deemed routine in nature. They will be acted upon in one motion without discussion, unless members of the Board request that an item be removed from the Consent Calendar. In that event, it will be taken up in the order indicated on the main agenda.

9.1 **Approval of Minutes**

9.2 **Approval of Claims and Payroll**

9.3 **Approval of Administrative/Management Reports**

9.4 **Approval of Contracts for Keyes Union School District**

9.4.1 MOU for Education Services and Facilities Use between Denair School District and KUSD for usage by KTL for the 2014-15 school year.

9.4.2 Contract for Services 2014-15 Teacher Web Portal Between KUSD and Forge Integration.

- 9.4.3 Contract for Services 2014-15 Aeries, CALPADS, CRDC Support between Couchman Data Services and KUSD.
- 9.4.4 Agreement for Services 2014-15 between KUSD and Discovery Education, Inc.
- 9.4.5 Agreement for Legal Services for 2014-15 between KUSD and Lozano Smith Attorneys.
- 9.4.6 Internship Contract Agreement between Brandman University and KUSD between June 1, 2014 through May 30, 2016.
- 9.4.7 Agreement for Special Services between School Services of California, Inc. and KUSD for the 2014-15 school year.
- 9.4.8 2014-15 Master Agreement between KUSD and Stanislaus County Office of Education.
- 9.4.9 2014-15 Master Agreement Legal Services between KUSD and Atkinson, Andelson, Loya, Ruud, & Romo.
- 9.5 **Approval of Contracts for Principals/Management for 2014-15 School Year**
- 9.6 **Approval of Revised Job Descriptions for KTL and KUSD**
 - 9.6.1 KTL Clerk II
 - 9.6.2 KTL High School Biology/Earth Science Teacher
 - 9.6.3 KTL Charter Business Manager
 - 9.6.4 State Preschool Teacher/Site Supervisor
- 9.7 **Approval of Head Start Items**
 - 9.7.1 EHS 2013-14 Monthly Program Data Summary Report
 - 9.7.2 Regional Head Start 2013-14 Monthly Program Data Summary Report
- 9.8 **Approval to Authorize Superintendent to Hire Staff**
- 9.9 **Approval to Increase Substitute Teacher Pay Rate**
- 10. **ACTION ITEMS**
 - 10.1 **Approval of Certificated/Classified/Confidential/Management Personnel Actions**
 - 10.2 **Public Hearing – Textbook and Instructional Materials Compliance for 2013-14 School Year**
 - 10.3 **Approval of Resolution #13-14-19: Pupil Textbook and Instructional Materials Compliance for 2013-14 School Year**
 - 10.4 **Public Hearing – LCAP for Keyes Union School District**
 - 10.5 **Public Hearing – LCAP for Keyes to Learning Charter School**
 - 10.6 **Public Hearing – Annual Budget 2014-15 School Year**
 - 10.7 **Approval of Revised Salary Schedules for the 2013-14 School Year**
 - 10.7.1 KTL Classified Salary Schedule
 - 10.7.2 KTL Certificated Salary Schedule
 - 10.7.3 KTL Charter Business Manager Salary Schedule
 - 10.7.4 KTL Charter Director Salary Schedule
 - 10.7.5 KTL Stipends and Other Rates of Pay Schedule
 - 10.8 **Board Provisional Appointment of Board Member**
- 11. **DISCUSSION**
 - 11.1 **Review of Keyes Union School District’s Superintendent Evaluation Form-** By Jeff Reed
 - 11.2 **Annual Board Self-Evaluation** – By Jeff Reed
- 12. **REPORTS**
 - 12.1 **Superintendent’s Report** – By Cynthia Schaefer
 - 12.2 **Board Member Comments**
 - 12.2.1 Bob Edwards
 - 12.2.2 Jimmy Emmons, Sr.
 - 12.2.3 Tammy Suarez
 - 12.2.4 Jeff Reed
- 13. **INFORMATION**
 - 13.1 **Next Board Meeting** –A Special Board Meeting will be held on June 25, 2014 at Keyes Elementary School Cafeteria. Regular Session will begin at 6:00 p.m. There will be no board meeting in July. A Regular Board Meeting will be held on August 13, 2014, at Keyes Elementary School Cafeteria. Closed Session will begin at 5:30 p.m. and Regular Session will begin at 6:00 p.m.
- 14. **ADJOURNMENT**

Prepared by,



Cynthia Schaefer
Secretary to the Board of Trustees