

**KEYES UNION ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES
NOTICE OF REGULAR BOARD MEETING**

Wednesday, December 11, 2013

Closed Session – 5:30 p.m.

Regular Session – 6:00 p.m.

POSTED: December 6, 2013

*The Keyes Union School District proudly supports “Choose Civility,”
an initiative of the Stanislaus County Office of Education.*

A Regular Meeting of the Keyes Union Elementary School District Board of Trustees will be held at Keyes Elementary School’s Cafeteria.

The Board, at its convenience in conducting the meeting, may change this agenda. All documents related to open meeting agenda items, which has been provided to members of the Board of Trustees prior to the meeting, are available for examination at Keyes Union School District Office, 5680 Seventh Street, Keyes, CA 95328 between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday, excluding holidays. All documents provided by staff to members of the Board of Trustees during the open meeting are available for examination during the meeting at the sign-in table. Documents provided by others may be examined after the meeting at the sign-in table. Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Superintendent or designee in writing. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Regular Session will begin at 6:00 p.m.

1. **OPENING**
 - 1.1 **Call to Order**
 - 1.2 **Establishment of a Quorum and Attendance**
2. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES ON CLOSED SESSION ITEMS**

As provided by law, the Board of Trustees may request to meet in Closed Session for consideration of personnel qualifications, possible or pending litigation, employee grievance, student discipline or employee organization items which are timely.
3. **CLOSED SESSION**
 - 3.1 **Negotiations Update with District Chief Negotiator** – By Cynthia Schaefer
 - 3.2 **Public Employee Discipline/Dismissal/Release (4)** – By Cynthia Schaefer
4. **BOARD REPORTS OUT CLOSED SESSION ITEMS AND APPROVAL/AMENDMENT OF AGENDA**
 - 4.1 **Report Closed Session Items**
 - 4.2 **Brown Act Update**
 - 4.3 **Approval/Amendment of Agenda**
2. **FLAG SALUTE**
 - 2.1 **Flag Salute** – By SMS Students
 - 2.2 **Recognition of Daniel Rueda, SMS Student Body Class Representative, and Sonny Uppal, SMS Student Body President**– By Katie Egleston
3. **ORGANIZATIONAL MEETING**
 - 3.1 **Oath of Office**

The Superintendent, Cynthia Schaefer, will swear or affirm Jimmy Emmons, Sr., Audrey Mercer, and Jeff Reed as board members of the Keyes Union School District Board of Trustees. All other board members will be reminded of the Oath of Office previously sworn to.
 - 3.2 **Election of Officers**

State law and Board Policy stipulate the Superintendent of Schools shall serve as secretary to the Board of Trustees and may conduct the election for President of the Board. Upon election, the new President will take the gavel and conduct the election for Vice-President, Clerk of the Board and Trustee Representative.
 - 3.3 **Board Members Shall Assume Their New Positions** – Newly elected Board officers will take seats for their new positions, as appropriate.
 - 3.4 **Approval of Calendar of Dates, Time and Place of Regular Meetings**

Currently, our monthly Board Meetings are on 2nd Wednesday of each month at 6:00 p.m. for Regular Session at Keyes Elementary School’s Cafeteria except when necessary to make changes due to circumstances such as Budget adoption. In addition, for 2013, Closed Session will begin at 5:30 p.m. We request the Board of Trustees approve the proposed calendar as presented.
4. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES** *on any items listed or not listed on agenda. This item is placed on the Agenda so that members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to 5 minute per person and 20 minutes for all comments. The Board of Trustees is prohibited from discussing or acting upon matters not on the agenda. Anyone*

wishing to speak to the Board of Trustees is requested to fill out a form "Request to Address the Board" located at the back of the boardroom. Please submit the form to the Executive Assistant to the Superintendent.

4.1 **Invitation to Address the Board of Trustees on any item listed or not listed on the agenda**

5. **ANNOUNCEMENTS**

- 5.1 **Winterfest** – Thursday, December 12, 2013, from 3:00-4:30 p.m. held at SMS Gym
- 5.2 **2nd Grade Performance** – Thursday, December 12, 2013, from 6:30-7:30 p.m. held at KES Gym
- 5.3 **Early Dismissal** – On Friday, December 20, 2013, kindergarten students will be dismissed at 11:00 a.m. 1st through 5th grades will be dismissed at 12:00 noon, and 6th through 8th grade will be dismissed at 12:15 p.m., due to the beginning of Christmas Break.
- 5.4 **Christmas Break** – Monday, December 23, 2013, through Friday, January 3, 2014.
- 5.5 **New Board Member and Veteran Board Member Workshop** – Saturday, February 1, 2014 from 8:00 a.m. to 3:00 p.m. Location to be announced.

6. **RECOGNITION/PRESENTATION**

- 6.1 **LCFF Presentation** – By Cynthia Schaefer
- 6.2 **Staff Reports**
 - 6.2.1 Karen Redfield
 - 6.2.2 Katie Egleston
 - 6.2.3 Rusty Wynn
 - 6.2.4 Leslie Mason
 - 6.2.5 Wilma Richter

7. **CONSENT AGENDA ITEMS**

Actions prepared for Consent Calendar are consistent with adopted and approved policies of the District and are deemed routine in nature. They will be acted upon in one motion without discussion, unless members of the Board request that an item be removed from the Consent Calendar. In that event, it will be taken up in the order indicated on the main agenda.

- 7.1 **Approval of Minutes**
- 7.2 **Approval of Claims and Payroll**
- 7.3 **Approval of Administrative/Management Reports**
- 7.4 **Approval of Standard Agreement(s) for Keyes Union School District**
 - 7.4.1 Stanislaus County Office of Education Learning to Teach Continuum Programs District Memorandum of Understanding with KUSD
 - 7.4.2 2013-14 Child Development Contract/Amendment between CDE and KUSD and Resolution #13-14-07
- 7.5 **Approval of Revised Head Start Documents**
 - 7.5.1 KUSD RHS/EHS Parent Policy Committee Bylaws

8. **ACTION ITEMS**

- 8.1 **Approval of Certificated/Classified/Confidential/Management Personnel Actions**
- 8.2 **Approval of AB 86 Expenditure Plans for Keyes Union School District**
- 8.3 **Approval of First Interim Report**

9. **REPORTS**

- 9.1 **Superintendent's Report** – By Cynthia Schaefer
- 9.2 **Board Member Comments**
 - 9.2.1 Bob Edwards
 - 9.2.2 Jimmy Emmons, Sr.
 - 9.2.3 Audrey Mercer
 - 9.2.4 Tammy Suarez
 - 9.2.5 Jeff Reed

10. **INFORMATION**

- 10.1 **Next Board Meeting** – A Regular Board Meeting will be held on January 15, 2013, at Keyes Elementary School Cafeteria. Closed Session will begin at 5:30 p.m. and Regular Session will begin at 6:00 p.m.

11. **ADJOURNMENT**

Prepared by,



Cynthia Schaefer
Secretary to the Board of Trustees